

**Minutes of Okehampton Town Council Policy and Resources Committee Meeting
held on Monday 8th January 2018 at 7.53pm in the Council Chamber,
Town Hall, Okehampton**

Committee Members Present: Councillor Mrs J Yelland (Chairman)
Councillor Mrs V Cushing
Councillor T Leech (Chairman, Planning)
Councillor Mrs J Goffey (Mayor)
Councillor P Vachon
Councillor Mrs C Marsh (Chairman, Parks)
Councillor B Tolley
Councillor S Parkins

Other Members Present: Councillor Miss C Holt
Councillor Mrs J Carpenter
Councillor Dr M Ireland

In Attendance: Mrs E James (Town Clerk)

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| | | Action |
| 458 | <u>Declarations of Interest</u> – None | |
| 459 | <u>Apologies for Absence</u> – Cllr’s Cummings, Rush and Weekes | |
| 460 | <u>Deferment of Business</u> – None | |
| 461 | <u>Members’ Questions</u> – None | |
| 462 | <u>Minutes</u> – Following the amendment of the word ‘unable’ to ‘able’ at Min Ref 449.4 iv, the minutes of the Policy and Resources Committee meeting held on 18 th December 2017 were APPROVED and signed by the Chairman on the proposition of Cllr Cushing, seconded by Cllr Vachon (2 abstentions). | |
| 463 | <u>2018/19 Budget</u> – The Committee considered the draft budget as previously circulated and both of the options presented. In order to be fiscally prudent in view of the impending anticipated complete removal of the Council Tax Support Grant within a few years, on the proposition of Cllr Goffey, seconded by Cllr Marsh (1 objection), it was RESOLVED to recommend the draft budget and precept request, option 2, as presented to the full council for ratification. | |

PART TWO ITEMS

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Vachon, seconded by Cllr Marsh.

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| | | Action |
| 464 | <u>Staffing Matters</u> – | |
| 464.1 | A briefing paper regarding a request for job-share working by a member of staff was circulated. The options presented were considered and on the proposition of Cllr Marsh, seconded by Cllr Leech, it was RESOLVED to agree the recommended option. Personnel Committee to convene in order to take forward the decision, draft contracts and job descriptions for consideration at the next meeting. | Clerk |

464.2 The Committee were informed of another staff issue. |

On the proposition of Cllr Leech, seconded Cllr Vachon, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 8.30pm

Cllr Yelland
Chairman

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