

**Minutes of Okehampton Town Council Policy and Resources Committee Meeting  
held on Monday 8<sup>th</sup> January 2018 at 7.53pm in the Council Chamber,  
Town Hall, Okehampton**

**Committee Members Present:** Councillor Mrs J Yelland (Chairman)  
Councillor Mrs V Cushing  
Councillor T Leech (Chairman, Planning)  
Councillor Mrs J Goffey (Mayor)  
Councillor P Vachon  
Councillor Mrs C Marsh (Chairman, Parks)  
Councillor B Tolley  
Councillor S Parkins

**Other Members Present:** Councillor Miss C Holt  
Councillor Mrs J Carpenter  
Councillor Dr M Ireland

**In Attendance:** Mrs E James (Town Clerk)

		Action
458	<b><u>Declarations of Interest</u></b> – None	
459	<b><u>Apologies for Absence</u></b> – Cllr's Cummings, Rush and Weekes	
460	<b><u>Deferment of Business</u></b> – None	
461	<b><u>Members' Questions</u></b> – None	
462	<b><u>Minutes</u></b> – Following the amendment of the word 'unable' to 'able' at Min Ref 449.4 iv, the minutes of the Policy and Resources Committee meeting held on 18 <sup>th</sup> December 2017 were <b>APPROVED</b> and signed by the Chairman on the proposition of Cllr Cushing, seconded by Cllr Vachon (2 abstentions).	
463	<b><u>2018/19 Budget</u></b> – The Committee considered the draft budget as previously circulated and both of the options presented. In order to be fiscally prudent in view of the impending anticipated complete removal of the Council Tax Support Grant within a few years, on the proposition of Cllr Goffey, seconded by Cllr Marsh (1 objection), it was <b>RESOLVED</b> to recommend the draft budget and precept request, option 2, as presented to the full council for ratification.	

**PART TWO ITEMS**

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Vachon, seconded by Cllr Marsh.

		Action
464	<b><u>Staffing Matters</u></b> –	
464.1	A briefing paper regarding a request for job-share working by a member of staff was circulated. The options presented were considered and on the proposition of Cllr Marsh, seconded by Cllr Leech, it was <b>RESOLVED</b> to agree the recommended option. Personnel Committee to convene in order to take forward the decision, draft contracts and job descriptions for consideration at the next meeting.	Clerk

**464.2** The Committee were informed of another staff issue.

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On the proposition of Cllr Leech, seconded Cllr Vachon, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 8.30pm

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**Cllr Yelland**  
**Chairman**

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