



Okehampton Town Council

SMALL GRANT APPLICATION FORM (£500 maximum)

About your Group or Organisation

**delete as required*

Name of group/organisation/charity*:

Registered Charity Number (if applicable):

Registered address:

Contact name and address (if different):

Email:

Telephone/mobile*

Contact's role within organisation:

Cheque payable to (if different from name of organisation above):

Please give brief details of:

1. The principal role of the organisation:

2. Total membership:

Local Involvement

3. How does the organisation benefit the community?

4. Of the total membership, approximately how many reside in:

- a. Okehampton?
- b. Okehampton Hamlets?

Local Involvement (cont)

5. Average number of members attending each meeting?
6. Number of meetings per year?

About the Grant

7. Please state what the grant will be used for and how it will benefit Okehampton residents?
8. Please supply full costings of project, equipment or activity or supply source for estimates.
9.
 - a. What is the amount of grant requested? £
 - b. Are you contributing matched funding for the project YES/NO*
 - c. Are you applying for or have you received grants or funds from other sources? YES/NO*
 - d. Is your organisation running fund-raising activities for this project? YES/NO*

If you require further space to answer any question(s), please include a separate sheet.

Certificate

I have read the guidance for grant applications. I understand that grants are only available to organisations operating locally for the benefit of Okehampton and that I have answered all questions to the best of my knowledge and on behalf of the organisation.

Signature of applicant dated 201

For Office Use:

Authority for grant:

Considered on Decision

Notified on Presented to on