

**Minutes of the Policy & Resources Committee of Okehampton Town Council held on Monday 7<sup>th</sup> August 2017, 7pm, in the Town Hall.**

Present: Cllr. Ireland; Cllr. Goffey; Cllr. Cushing; Cllr. Holt; Cllr. Carpenter; Cllr. Marsh; Cllr. Vachon; Cllr. Tolley; Cllr. Leach; Penny Clapham (Locum Clerk).

Chair of this committee is in hospital, vice-chair cannot attend due to work commitments.

Election of Chairman for this meeting: Cllr. Goffey was asked to chair the meeting, seconded by Cllr. Tolley.

**Declarations of Interest** – Members are reminded that they should declare any relevant interest in the items to be considered. None declared.

**Urgent items** - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

153. **Apologies for Absence** - To receive apologies from those Members unable to attend Cllr. Weekes. Cllr. Yelland. Cllr. Cummings. Accepted.

154. **Deferment of Business** – For comment by the Public.

155. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.

156. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 17<sup>th</sup> July 2017. Cllr. Marsh had given apologies for this meeting, not noted at the time. Minutes amended. Approval proposed by Cllr. Tolley, seconded by Cllr. Cushing. All in favour by show of hands.

157. **Feedback and Acknowledgements from Grants Awarded** – Museum of Dartmoor Life – feedback/thank you letter for grants awarded totalling £5000. Letter read to council by the Chairman.

158. **Finances** –

To consider, agree and adopt the management accounts (as circulated) for month ended 31<sup>st</sup> May 2017. Cllr. Vachon queried the earmarked reserves and would like to know what they are for, reference page V numbers 4977 and 4985 – an email response will be sent. Cllr. Cushing page C month no 3; there are no cheque numbers listed for park-keepers shed and tractors shed £217.01 and £85.35 respectively - a further query to be answered by email.

Resolved to adopt; proposed by Cllr. Tolley, seconded by Cllr. Marsh, all in favour by show of hands.

159. **Review of Policies and Documents** –

For review and recommendation to full Council  
Risk Assessment Management

Statement of Internal Financial Control

Investment Strategy

Resolved to accept; proposed by Cllr. Marsh, seconded Cllr. Vachon, all in favour by show of hands.

160. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.

(i) Chamber of Trade - Councillor Mrs Marsh. Attended the last meeting: the food and music festival was a success. In 2018 this festival will be the last Saturday in June. Grants towards lights and hanging baskets have been made. There will be new lights for the Xmas tree.

(ii) Citizens Advice - Councillor Leech. Meeting with the CEO of the citizens advice; seemingly pro-active person. The branch are staying in Okehampton.

(iii) DALC – County Committee –

(iv) DALC – Larger Councils Sub-Committee – Councillor Mrs Yelland & Town

Clerk

(v) Fairtrade - Councillor Mrs Cushing. There will be representation at Okehampton Show. October 4<sup>th</sup> next meeting. The Fairtrade Town signs are up. Cllr. Ireland commented that the signs are not particularly noticeable.

(vi) Okehampton & District Community Transport Group - Councillor Leech. AGM 27<sup>th</sup> July. Committee members remained the same. Updated Council on some of the statistics of car journeys and volunteer time.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

Resolved. Proposed by Cllr. Leech, seconded by Cllr. Tolley.

161. **Debtors Outstanding** – Report

Statement shows arrears, another £400 has been paid off since the raising of the statement.

### **Request for an agenda item**

Parish boundaries. Cllr. Tolley read his report and distributed maps to councillors.

Requested a copy is emailed to the Clerk.

To agenda this item for a full council meeting, date to be arranged.

Meeting closed at 7.48pm.

Signed.....Date.....Position.....