



Okehampton Town Council

Town Hall
Fore Street
Okehampton
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Emma James
Town Clerk

13th November 2017

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 20th November 2017 at 7.20pm (or at the arising of Planning Committee meeting, whichever later) in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 25th September 2017.
5. **Matters Arising**
 - 5.1 Simmons Park Car Parking Charges
 - 5.2 Clapps Wood Boundary Maintenance update and to note the closure the footpath for 24 hours commencing at 0900hrs on 23rd October
 - 5.3 Jubilee Bridge
 - 5.4 Lighting

6. **Park Bookings** – To note requests received:
 - 6.1 Request from Okehampton Rotary Club to hold the annual Rotary May Fair in Simmons Park on 27th May 2018.
7. **New Running Track OCRA/OTC Football Field Proposal** - To further consider the proposal and implications, and correspondence
8. **Football Club** – Discussion regarding the current agreement for the use of the football pitch
9. **Putting Green** – Marketing and use of the facility
10. **Dog Control/Public Space Protection Orders** – To note the orders currently in existence, WDBC's conversion of Dog Control Orders into Public Space Protection Orders and the consideration of the addition of specified orders relating to Okehampton Town
11. **Budget 2018-19** – To consider the budget requirement and request for additional projects submitted by Park Keeper.
12. **Asbestos** – To note that asbestos surveys of the Parks structures will be undertaken in conjunction with surveys at the Town Hall and associated buildings.
13. To note ORIG have commissioned two new information boards to be positioned in Mill Road and Waitrose Car Parks.
14. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - i) Children's Centre - Cllr Leech
 - ii) North Dartmoor Search and Rescue Group - Cllr Ireland
 - iii) Okehampton Community Archive - Cllr Holt
 - iv) Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - v) Parklands Leisure Centre Users' Group - Cllrs Leech and Marsh
 - vi) Youth Issues/Room 13 - Cllr Marsh

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

15. **Transfer of Assets** – To note the revised Heads of Terms from WDBC and further consideration of the proposals