



*Okehampton Town Council*

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Emma James  
Town Clerk

4<sup>th</sup> December 2017

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 11<sup>th</sup> December 2017 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James  
Town Clerk

Prayers

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

**Business to be Transacted**

1. **Apologies for Absence** - To receive apologies for absence
2. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council.
3. **Visiting Speaker Rebecca Green** - to present details of a new Charity 'One Okehampton'
4. **Members' Questions** - To receive questions from Members regarding the workings of the Council.

5. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.
6. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
7. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
  - a) To adopt the minutes of the Planning Committee meetings held on 9<sup>th</sup> October and 6<sup>th</sup> November 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - b) To adopt the minutes of the Policy and Resources Committee meeting held on 16<sup>th</sup> October 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - c) To adopt the minutes of the Property Committee meeting held on 9<sup>th</sup> October 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - d) To adopt the minutes of the Parks Committee meeting held on 25<sup>th</sup> September 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
8. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meetings held on 30<sup>th</sup> October, 13<sup>th</sup> and 27<sup>th</sup> November 2017.
9. **Code of Conduct/Members Responsibilities** – Cllr’s to note the Code of Conduct, previously circulated, and their responsibilities
10. **Asset of Community Value** – To be noted, ongoing
11. **Policies/Documents** – Consideration of approval of the Equal Opportunities Policy, previously circulated, as recommended by the Policy and Resources Committee
12. **Civic Diary Report** - The Mayor to report
13. **‘Stepping Up to the Challenge’ Productivity Consultation** – Cllr Ireland to report and consideration of a response to the consultation
14. **Traffic Report** – Cllr Parkins
15. **Town Council Charities** – Consideration of the setting up of a working party to investigate the running of the charities and Cllr’s to note their responsibilities as Trustees.
16. **Reports of Council Working Groups** – To consider and note reports from:
  - a) Destination Okehampton (Cllr Ireland)
17. **Reports on Current Activities by Community Groups with Town Council Representation** -
  - a) OkeRail Forum (Cllr Ireland)
18. **Questions Arising from Member reports** – To summarise any questions arising from WDBC and DCC reports for forwarding to relevant Members.

19. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council:
- a) Dartmoor National Park Forum - Cllrs Cummings/Goffey
  - b) Northern Parishes Link Committee - Cllrs Cummings and Ireland
  - c) Okehampton Health & Wellbeing Alliance – Cllr Cushing

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

20. **Traffic and Infrastructure** – Feedback following the visit by Cllr Ball (DCC) and Mr D Black (DCC), approval of a press release and consideration of proposed signage.
21. **Community Governance Review** – Update on progress and consideration of the initial draft proposals by the Working Party