



Okehampton Town Council

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Emma James
Town Clerk

2nd January 2018

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 8th January 2018 at 7.20pm (or at the arising of the Planning Committee meeting, whichever later) in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

- 1. Apologies for Absence** - To receive apologies from those Members unable to attend
- 2. Deferment of Business** – For comment by the Public
- 3. Members' Questions** - To receive questions from Members regarding the workings of the Committee.
- 4. Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 18th December 2017.
- 5. 2018/19 Budget and Precept** - Consideration of draft budget and recommendations to Full Council of Budget and Precept for 2018/19 financial year

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

6. **Staffing Matters** – Clerk to report on Caretaking vacancy and consideration of the advertisement of the position