



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Emma James
Town Clerk

8th January 2018

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 15th January 2018 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James
Town Clerk

Prayers

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council.
3. **Visiting Speaker Nike Westman** on behalf of the Twinning Association to present gifts from the recent trip to Craon.
4. **Members' Questions** - To receive questions from Members regarding the workings of the Council.

5. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present.
6. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
7. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - a) To adopt the minutes of the Policy and Resources Committee meeting held on 13th November and 4th December 2017 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
8. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 11th December 2017.
9. **Policies/Documents** –
 - a) Consideration of approval of listed documents previously circulated and as recommended by the Policy and Resources Committee
 - Health and Safety Policy
 - Financial Regulations
 - Appraisals/Development Review form previously circulated
 - b) Consideration of approval of Terms of Reference for the Charities Working Party
10. **Budget 2016-17** – To consider the Budget presented by the RFO and to note the recommendations of the Policy and Resources Committee. To agree the Budget for the 2017/18 financial year and the amount to be requested from West Devon Borough Council as Precept and Council Tax Support Grant.
11. **Sri Lanka** – Letter of support, Mayor to report
12. **CCTV** – Cllr Leech to report on an update from the Office of the Police & Crime Commissioner regarding their CCTV project and to agree any action
13. **General Power of Competence** – To consider adoption of the General Power of Competence
14. **Civic Dinner** - To consider allocation of 'duty tickets' for the Civic Dinner on 2 March 2017
15. **Civic Diary Report** - The Mayor to report
16. **Reports of Council Working Groups** – To consider, note reports and any action required from:
 - a) Destination Okehampton (Cllr Ireland)
 - b) Charities
 - c) Buildings and Structures
17. **Reports on Current Activities by Community Groups with Town Council Representation** -
 - a) OkeRail Forum (Cllr Ireland)
18. **Questions Arising from Member reports** – To summarise any questions arising from WDBC and DCC reports for forwarding to relevant Members.

19. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council:
- a) Dartmoor National Park Forum - Cllrs Cummings/Goffey
 - b) Northern Parishes Link Committee - Cllrs Cummings and Ireland
 - c) Okehampton Health & Wellbeing Alliance – Cllr Cushing

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

20. **Traffic and Infrastructure** – To consider proposed signage as provided by Cllr Kevin Ball
21. **Community Governance Review** – To consider proposals put forward by the working party and draft document for submission