



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
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Emma James
Town Clerk

29th January 2018

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 5th February at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 20th November and 4th December 2017.
5. **Matters Arising**
 - 5.1 Simmons Park Car Parking Charges - ongoing
 - 5.2 Jubilee Bridge – Painting work anticipated to recommence in June
 - 5.3 Lighting – Completed
 - 5.4 Clapps Wood – Tree Inspection update
 - 5.5 Putting Green – Marketing and improvements
6. **Park Bookings** – To note requests received:
 - 6.1 Request from Wren Music to take the Lantern Procession through Simmons Park on the evening of 16th February between 5.45pm and 6.30pm.

7. **Dog Excrement** – Consideration of a request for a dog bin in the area of The Glen/Castle Road
8. **Bequest to the Town Council** – Cllr Marsh to report
9. **Abbeyford Forest Plan** – Consideration of the consultation, previously circulated, and any response to be submitted
10. **Football Club Litter** – Clerk to report
11. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - i) Children's Centre - Cllr Leech
 - ii) North Dartmoor Search and Rescue Group - Cllr Ireland
 - iii) Okehampton Community Archive - Cllr Holt
 - iv) Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - v) Parklands Leisure Centre Users' Group - Cllrs Leech and Marsh
 - vi) Youth Issues/Room 13 - Cllr Marsh

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

12. **Football Club Grass Cutting Invoice** – Clerk to report
13. **WDBC/Fusion Lease Agreement** – Cllr Marsh to report on progress and any action required
14. **Transfer of Assets** – Consideration of further information and clarification provided by WDBC