



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

21st March 2018

Dear Councillor

You are summoned to attend an extraordinary meeting of Okehampton Town Council to be held on Thursday 29th March 2018 at 8pm (or at the arising of the Policy & Resources Committee meeting, whichever later) in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James
Town Clerk

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council.
3. **Civic Dinner** – To consider a less informal event following the cancellation of the dinner
4. **Neighbourhood Plan** – To approve recommendation by the Planning Committee of a spend in the region of £1,000 - £1,500 for the appointment of an alternative Consultant
5. **Insurance and Storage of Items** – To approve recommendation by the Planning Committee for renewal of the Councils insurance policy and the storage of items
6. **Policies** -
Consideration of approval of listed documents previously circulated and as recommended by the Policy and Resources Committee:
 - Flexible Retirement Policy
 - Dispensations Policy

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

6. **Mayoral Award** – To receive nominations
7. **Staffing Matters** – To note and action as necessary, recommendations from the Policy & Resources Committee