

## Okehampton Town Council - Fees and Charges Period April 2018 - March 2019

The charges for Okehampton Town Council facilities are as follows.

### Charter Hall

The sessions are as follows:

8.30 am to 10.30 pm - all day use	8.30 am to 5.00 pm - day session
8.30 am to 1.00 pm - morning session	1.30 pm to 5.00 pm - afternoon session
5.30 pm to 10.30 pm - evening session	

The venue must be vacated by the time stated on the booking form (including setting out and clearing up).

For any hour or part hour after the above sessions an additional charge of £12.50 (inc VAT) per hour will be made.

A discount may be offered for regular/multiple bookings on request.

	£
<b>All charges include VAT</b>	
<b>CHARTER HALL (including kitchen)</b>	
<b>Charges per all day use 8.30 am - 10.30 pm</b>	
Elections	240.00
Commercial	180.00
Community	120.00
<b>Charges per day session 8.30 am - 5.00 pm</b>	
Commercial	102.00
Community	75.00
<b>Charges per session morning/afternoon</b>	
Commercial	66.00
Community	42.00
<b>Charges per session evening 5.30 pm - 10.30 pm</b>	
Commercial	84.00
Community	48.00
Coffee morning 8.30 am - 12.30 pm	30.00
<b>COUNCIL CHAMBER</b>	
<b>Charges per day</b>	
Commercial	120.00
Community	60.00
<b>Charges per session</b>	
Commercial	60.00
Community	30.00
<b>COMMITTEE ROOM</b>	
<b>Charges per session</b>	
Commercial	30.00
	or 12.00 per hour
Community	15.00* see note

Note \* This rate applies Monday - Thursday working hours only (9 am - 5 pm).

For bookings outside these hours, please contact the Office for specific fee according to requirements.