



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
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Emma James
Town Clerk

29th March 2018

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 9th April at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 5th February 2018.
5. **Matters Arising**
 - 5.1 Simmons Park Car Parking Charges – To note and consider advice from WDBC regarding the way forward with the proposal
 - 5.2 Jubilee Bridge – Painting work anticipated to recommence in June
 - 5.3 Putting Green – Marketing and improvements
6. **Sports Track Proposal** – Further consideration of the proposal following receipt of documentation, previously circulated
7. **Dog Excrement** – Update on the provision and siting of a dog waste bin at The Glen, Okehampton

8. **Bequest to the Town Council** – To note confirmation of requirement for future use of the bequest
9. **Grass Verge Maintenance** – To consider a request of assistance for the maintenance of grass verges along the Link Road by the Highways Officer
10. **Art UK's Sculpture Project** – To receive nominations, and agreement, of items to be submitted for inclusion in the project, details previously circulated
11. **Mini Beast Day** – Consideration of holding a mini beast day in Simmons Park in the summer
12. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - i) Children's Centre - Cllr Leech
 - ii) North Dartmoor Search and Rescue Group - Cllr Ireland
 - iii) Okehampton Community Archive - Cllr Holt
 - iv) Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - v) Parklands Leisure Centre Users' Group - Cllrs Leech and Marsh
 - vi) Youth Issues/Room 13 - Cllr Marsh

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

13. **WDBC/Fusion Lease Agreement** – Clerk to report on progress
14. **Transfer of Assets** – Clerk to report on progress
15. **Simmons Park Car Parking Permit** – To note resolution of the previously discussed issue with the issuing of a permit
16. **Parks Staffing**