



*Okehampton Town Council*

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Emma James  
Town Clerk

11<sup>th</sup> June 2018

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 18<sup>th</sup> June at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James  
Town Clerk

### **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 9<sup>th</sup> April 2018.
5. **Matters Arising** -
  - 5.1 Simmons Park Car Parking Charges – Update on progress
  - 5.2 Jubilee Bridge – Scaffolding erected 11<sup>th</sup> June, work commencing
  - 5.3 Putting Green – Marketing and improvements update
  - 5.4 Link Road, Grass Verge Maintenance – Grant application submitted
  - 5.5 Art UK's Sculpture Project – Clerk to update
  - 5.6 Sports Track Proposal – Progress update from Working Group
6. **Bookings** - To note requests received:
  - 6.1 OCRA to hold summer events in the park; Cricket 6<sup>th</sup> June, Orienteering, 13<sup>th</sup> June, and Sports & Fitness Festival from 7<sup>th</sup> to 22<sup>nd</sup> July

- 6.2 Anderton and Rowland to hold a fair in the park 4<sup>th</sup> to 10<sup>th</sup> June and 14<sup>th</sup> to 20<sup>th</sup> October
- 6.3 Okehampton Carnival Committee to hold a 'Jaunt in Your Jammies' event on 7<sup>th</sup> July from 9am until 12noon
- 6.4 Bounce Around South West to hold an inflatable theme park event on 31<sup>st</sup> August and 1<sup>st</sup> September
- 7. **Safety Inspections** - To note the recent inspections undertaken and action required or recommendations made
- 8. **Play Area Floor Surfacing** – To note that an Award for All grant bid has been submitted for the replacement of floor surfacing in the smaller children's play area outside of the leisure centre
- 9. **Silent Soldier** – Consideration to supporting the RBL campaign marking the 100<sup>th</sup> anniversary of the end of WWI by purchasing one of the statues
- 10. **Dog Excrement/Bins** – To consider the following items and updates
  - 11.1 Request for a dog waste bin at The Glen
  - 11.2 Request for a dog waste bin in the Football Club area of the town
  - 11.3 Compostable dog excrement bags - Cllr Rush to provide an update
- 11. **Mini Beast Day** – Cllr Goffey to report on progress being made and consideration of funding
- 12. **Bowling Club Agreement** – Review of agreement
- 13. **Terms of Reference** – To review the Committee Terms of Reference and update as necessary
- 14. **Apprenticeship** – Consideration to be given to offering a horticultural apprenticeship
- 15. **Payment of Invoices** – To approve payment of invoices as per the schedule
- 16. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
  - i) Children's Centre - Cllr Leech
  - ii) North Dartmoor Search and Rescue Group - Cllr Ireland
  - iii) Okehampton Community Archive - Cllr Holt
  - iv) Okehampton Community Recreation Association (OCRA) – Cllr Tolley
  - v) Parklands Leisure Centre Users' Group - Cllrs Leech and Marsh
  - vi) Youth Issues/Room 13 - Cllr Marsh

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

- 17. **WDBC/Fusion Lease Agreement** – Clerk to report on progress
- 18. **Transfer of Assets** – Clerk to report on progress and to note that Okehampton Remembers statue is still planned to be sited at Fairplace
- 19. **Contractors** – To note recent result of evaluation of gardening contractor costs