

17th September 2018

Dear Councillor

Town Hall Fore Street Okehampton Devon **EX20 1AA**

01837 53179 townclerk@okehampton.gov.uk

Emma James Town Clerk

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 24th September 2018 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James Town Clerk

Business to be Transacted – AMENDMENT TO AGENDA

The below listed items of business are in addition to those on the main agenda circulated on 26th February:

23. <u>Traffic Signal Refurbishment</u> – To ratify recommendation of the Planning Committee regarding a response to recently received communication