

**Minutes of Okehampton Town Council Personnel Sub-Committee Committee Meeting
held on Monday 24th September 2018 at 6.15pm in the Committee Room,
Town Hall, Okehampton**

Members Present: Councillor Mrs J Yelland (Chairman)
Councillor Mrs J Carpenter (Mayor)
Councillor Mrs C Marsh (Chairman, Parks)
Councillor T Leech (Chairman, Planning)

In Attendance: Mrs E James (Town Clerk)

P11 Declarations of Interest – None

P12 Apologies for Absence – None

P13 Minutes – The draft minutes of the Personnel Sub-Committee meeting held on 23rd May 2018 were received, signed and **APPROVED**.

Action

PART TWO ITEMS

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Leech, seconded by Cllr Carpenter.

P14 Staffing Matters – The Clerk updated the Committee with regards an ongoing matter of which they were already aware. On the proposition of Cllr Marsh, seconded by Cllr Leech, it was **RESOLVED** to write, with the persons consent, to request further information.

Action

Clerk

On the proposition of Cllr Leech, seconded Cllr Carpenter, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 6.40pm

**Cllr Yelland
Chairman**