



*Okehampton Town Council*

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Emma James  
Town Clerk

8<sup>th</sup> October 2018

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 15<sup>th</sup> October 2018 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James  
Town Clerk

### **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Mr McGahey, Park-Keeper** – To welcome James McGahey and to consider a brief outline of some suggestions for improvements and ideas he may have, including involving young people and the community
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 18<sup>th</sup> June 2018.
6. **Matters Arising** – Items for consideration or noticing as required:
  - 6.1 Simmons Park Car Parking Charges – Update on progress
  - 6.2 Putting Green – Marketing and improvements update
  - 6.3 Sports Track Proposal – Progress update from Working Group
  - 6.4 Play Area Floor Surfacing – Grant application update
  - 6.5 Compostable dog excrement bags - Cllr Rush to provide an update

- 6.6 Bowling Club Agreement – Clerk to report on a verbal response received  
6.7 Sculpture – To consider approval of a proposal to site a sculpture in Simmons Park following a presentation on 4<sup>th</sup> October.

7. **Bookings** – To note that the Fair will be onsite from 14<sup>th</sup> to 21<sup>st</sup> October
8. **Simmons Park Car Parking, 'Free after 3'** – Councillor Marsh to report
9. **Clapps Wood Footpath Closure** - To note the upcoming closure of the footpath for 24 hours from 0800hrs on 23<sup>rd</sup> October 2018
10. **Noticeboards** – (Cllr Ireland) To consider the purchase and installation of large noticeboards for the display of information
11. **Waste Bin** – To consider taking responsibility for the emptying of a waste bin on the footpath from Castle Road to Leeze Park which until recently was emptied by a local resident
12. **Apprenticeships** – To further consider the approval of offering an apprenticeship for work in the park and outdoor spaces.
13. **Payment of Invoices** - To approve payment of invoices as per the schedule
14. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
- i) Children's Centre - Cllr Leech
  - ii) North Dartmoor Search and Rescue Group - Cllr Ireland
  - iii) Okehampton Community Archive - Cllr Holt
  - iv) Okehampton Community Recreation Association (OCRA) – Cllr Tolley
  - v) Parklands Leisure Centre Users' Group - Cllrs Leech and Marsh
  - vi) Youth Issues/Room 13 - Cllr Marsh
  - vii) Twinning Association – Cllr Parkins

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

15. **All Saints Cemetery Burial Reservation** – To consider a request for the reservation of a burial plot
16. **WDBC/Fusion Lease Agreement** – Clerk to report on progress
17. **Transfer of Assets** – Clerk to provide an update