



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
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Emma James
Town Clerk

12th November 2018

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 19th November 2018 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 15th October 2018.
5. **Park-Keeper** – To receive an update from the J McGahey, Park-keeper, if present
6. **Matters Arising** – Items for consideration or noticing as required:
 - 6.1 Simmons Park Car Parking Charges – Consultation closing date 30th November
 - 6.2 Putting Green – Creation and purchase of a sign progress update
 - 6.3 Sports Track Proposal – Progress update from Working Group
 - 6.4 Compostable dog excrement bags - Cllr Rush to provide an update
 - 6.5 Play area resurfacing – Quotes to be obtained by the Park-Keeper
 - 6.6 Bowling Club Agreement – Written response awaited

- 6.7 Sculpture – To note that the proposal has been withdrawn by the Sculptor due to funding issues
- 6.8 Noticeboards – Cllr Ireland to suggest possible locations for consideration
- 6.9 CCTV – Progress update
- 7. **Bookings** – To consider a request by Cruse Bereavement Care to hold a Footprints Memory Walk and event in Simmons Park on 9 June 2019.
- 8. **Waste Removal** – To receive a report from the Clerk and to note action taken
- 9. **Play Equipment Repairs** – To note that replacement parts have been ordered an item of equipment which was damaged recently and for another due to wear and tear
- 10. **All Saints Churchyard** – To note the recent fallen tree in the main churchyard in the vicinity of the War Memorial and graves of the Simmons family, and to consider funding the up-righting of one of the affected graves stones
- 11. **Graffiti Wall** – To consider a proposal by J McGahey, Park-Keeper, to site a graffiti board inside the first Simmons Park shelter at a cost of approximately £64
- 12. **Apprenticeships** – To further consider the approval of offering an apprenticeship for work in the park and outdoor spaces.
- 13. **Transfer of Assets** – Clerk to provide an update on progress and recent press coverage for consideration of any action required
- 14. **Budget 2019/20** – To consider the budget requirement for 2019/20
- 15. **Payment of Invoices** - To approve payment of invoices as per the schedule
- 16. **Members' Reports and Reminder for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council.
 - i) Children's Centre - Cllr Leech
 - ii) North Dartmoor Search and Rescue Group - Cllr Ireland
 - iii) Okehampton Community Archive - Cllr Holt
 - iv) Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - v) Parklands Leisure Centre Users' Group - Cllrs Leech and Marsh
 - vi) Youth Issues/Room 13 - Cllr Marsh
 - vii) Twinning Association – Cllr Parkins

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

- 17. **Simmons Park River Bank Repairs** – To consider quotations received for repairs to the river bank and resolve to accept the recommended quotation
- 18. **Simmons Park Car Park Expenses** – Discussion regarding expenses and to agree action required
- 19. **WDBC/Fusion Lease Agreement** – Clerk to report on progress