

**Minutes of a Meeting of the Okehampton Town Council Property Committee  
held on Monday 18 November 2013 in the Council Chamber, Town Hall,  
Okehampton at the rising of the Planning Committee**

**Committee Members Present:** Councillor Mrs J Goffey (Chair)  
Councillor A Leech (Vice Chair)  
Councillor D Weekes  
Councillor M Davies (Town Mayor)  
Councillor Mrs M McDonald (Chair, P & R)  
Councillor Mrs C Marsh (Chair, Parks)

**Other Members Present:**

**In Attendance:** Mrs J Gillard (Deputising for Town Clerk)

306. **Apologies for Absence** - There were no apologies for absence presented on behalf of Members.
307. **Deferment of Business** - (for comment by the public) - There were no members of the public present.
308. **Members' Questions** - The letter handed in by Mr M Perry at the start of the Planning Committee meeting held today was read out by Councillor Mrs C Marsh. Agreed to discuss this further at item 5.5 on the agenda.
309. **Minutes** - The minutes of the Property Committee meeting held on Monday 14 October 2013 were approved and signed by the Chair on the proposition of Councillor Mrs M McDonald and seconded by Councillor A Leech.
310. **Matters Arising** -
- 310.1 **Wedding Fair** - The Chair advised this event had been a great success, 21 companies took part, total income £285, total expenditure £36 plus Caretaker's wages. It was requested by Councillors to formally record the Council's thanks to Councillor Mrs J Goffey for the organisation of such a good event.
- 310.2 **Council Chamber Furniture** - The Chair advised investigations ongoing to identify suitable replacement furniture.
- 310.3 **Council Chairs** - The Clerk advised it was awaiting Councillor D Weekes to remove the chairs that were agreed to be donated to the football club.
- 310.4 **Council Pictures** - The Chair advised a brochure for new frames had been received. Agreed to revisit this at a later stage as not priority. Also agreed Clerk to investigate the official requirements for public buildings to display picture of Her Majesty the Queen and what pictures are able to be used.
- 310.5 **Charter Hall** - Letter of complaint distributed received from Mr M Perry. Clerk and Chair to respond to points made. It was also agreed that Open Days for display of the paintings and other historic assets owned by the Council should be progressed,

proposed by Councillor Mrs M McDonald and seconded by Councillor A Leech, planning for this to take place in the new year.

**311. Members' Reports -**

- (i) Chamber of Trade - Councillor Mrs C Marsh advised a meeting was taking place this week.
- (ii) Town Twinning Association - no report.
- (iii) Simmons Homes Charity - Councillor M Davies advised a meeting had taken place, minor maintenance issues covered and two owners were agreeing to swap properties.
- (iv) Charities of Holditch - Councillor Mrs C Marsh advised advertisements were due to be published shortly with the next meeting agreed for January.
- (v) Museum of Dartmoor Life - Councillor Mrs J Goffey advised the Museum was now closed, conservation work was now taking place. The toilets and courtyard were being renovated.
- (vi) Battle of the Bands - no report.

**PART TWO ITEMS**

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Councillor A Leech, seconded by Councillor Mrs M McDonald.

**312. Charter Hall Capital Works**

**313. Roof above Cinema and Other Work**

**314. Urgent Item Brought Forward by the Clerk - Lease of Lower Market Hall to Mr P Ilsley**

Meeting closed 9.20 pm.

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**Councillor Mrs J Goffey  
Chairman**