



Okehampton Town Council

Town Hall
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Okehampton
Devon
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Emma James
Town Clerk

10th December 2018

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 17th December 2018 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James
Town Clerk

Prayers to be offered by Rev Jeff Jacobson, Okehampton Baptist Church, for those who wish to participate

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Visiting Speaker** – To welcome and receive a presentation by Mr Bill Horner, DCC County Archaeologist, regarding the Crediton Road Archaeological Dig
3. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council
4. **Members' Questions** - To receive questions from Members regarding the workings of the Council
5. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present
6. **Devon County Council** - To receive the report of the Devon County Councillor, if present
7. **Questions Arising from Member reports** – To summarise any questions arising from WDBC and DCC reports

8. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon -**
 - 8.1 To adopt the minutes of the Policy and Resources Committee meeting held on 12th November 2018 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 8.2 To adopt the minutes of the Property Committee meeting held on 1st October 2018 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 8.3 To adopt the minutes of the Parks Committee meeting held on 15th October 2018 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
9. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 26th November 2018
10. **Matters Arising** – To note updates and consider actions as required
 - 10.1 Town Marketing – Cllr Vachon to provide an update on progress of his proposal for consideration and to resolve any actions arising
11. **CCTV** – To consider the following items of business in relation to CCTV and approve any action required, should further reports or information have been received
 - 11.1 Parks CCTV - Cllr Marsh to report regarding proposals for a system for Simmons Park
 - 11.2 Town CCTV – Cllr Leech to update and report on proposals for CCTV system options both in the town and park
12. **Simmons Park Car, Parking Order** – To note that no comments had been received regarding the consultation to include an additional charge for 3 hours of parking and to resolve that the order will come into force on 1st January 2019
13. **Asset Transfer** – To consider and resolve which Committee, Property or Parks, will become responsible for the public toilets at Fairplace following their transfer to the Council from WDBC
14. **Civic Events**
 - 14.1 Civic Service 2019 – To receive an update regarding the location of the service
 - 14.2 Civic Dinner – To consider allocation of ‘duty tickets’ for the Civic Dinner on 1st March 2019
15. **Civic Diary Report** – To note events attended by the Mayor and Deputy Mayor during November 2018
16. **Councillor Surgeries** – To receive feedback from Councillors who have hosted surgeries and to consider holding them in an alternative location
17. **Payment of Invoices** – To approve payment of invoices as per the schedule
18. **Reports of Council Working Groups** – To consider, note reports and any action required:
 - 18.1 Charities (Cllr Yelland)
19. **Reports on Current Activities by Community Groups with Town Council Representation**
 - 19.1 OkeRail Forum (Cllr Ireland)
 - 19.2 Neighbourhood Plan Group (Cllr Yelland)
20. **Members’ Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council:
 - 20.1 Dartmoor National Park Forum - Cllrs Cummings and Weekes
 - 20.2 Northern Parishes Link Committee - Cllrs Cummings and Ireland
 - 20.3 Okehampton Area Health & Wellbeing Alliance – Cllr Cushing