

13 January 2014

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 20 January 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Jane Gillard  
Acting Town Clerk

### **AGENDA**

**Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.**

**Items requiring urgent attention – to consider those items which, in the opinion of the Committee Chairman, should be considered by the meeting as matters of urgency (if any) to be taken at the end of the meeting.**

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To approve and sign the minutes of the Policy and Resources Committee meetings held on 25 November 2013 and 2 December 2013.
5. **Matters Arising** -
  - 5.1 **Town Council Website** - Clerk/Mayor to update.
6. **Finances** - To note the accounts as at 31 December 2013.

**7. Grant Aid -**

**7.1** To receive applications for financial assistance from the following organisations:

- (i) Citizens Advice Bureau;
- (ii) Okehampton Sequence Dance Group;
- (iii) The House of Rachel;
- (iv) St James Chapel Clock;
- (v) Young Carers Project.

**7.2** Running Bugs and Victim Support - update from last meeting.

**7.3** Museum of Dartmoor Life/TIC.

**8. Investment of Town Council Funds - Mayor to update.**

**9. Community Asset Register - Councillor Leech to update.**

**10. Members' Reports - To receive reports from Members attending other organisations on behalf of the Council.**

- (i) Link Committee - Councillor Cummings, Councillor Ireland.
- (ii) DAPC -
- (iii) Liaison - Councillors Davies, Mrs McDonald, Weekes, Mrs Goffey.
- (iv) Okehampton College Community Forum - Councillor Leech.
- (v) CAB - Councillor Leech.
- (vi) Fairtrade - Councillor Mrs J Goffey.
- (vii) Community Transport - Councillor Mrs McDonald.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**11. Recruitment - Chair to update.**