



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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townclerk@okehampton.gov.uk

Emma James
Town Clerk

7th January 2019

Dear Councillor

You are summoned to attend an extraordinary meeting of Okehampton Town Council to be held on Monday 14th January 2019 at 8pm (or at the arising of the Policy & Resources Committee meeting, whichever later) in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James
Town Clerk

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council.
3. **Nominations for Garden Party** – To consider nominations for the Royal Garden Party at Buckingham Palace on 29th May 2019