



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
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Emma James
Town Clerk

4th February 2019

Dear Councillor

You are summoned to attend an extraordinary meeting of the Parks Committee to be held on Monday 11th February 2019 at 7.44pm (or at the arising of the Policy & Resources Committee meeting, whichever later) in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Mr McGahey, Park-Keeper** – To receive a report from Mr McGahey, if present
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meetings held on 7th January 2019
6. **Matters Arising** – Items for consideration or noting as required:
 - 6.1 Putting Green – To consider and agree a design for the Putting flag
 - 6.2 Bowling Club Agreement – To note correspondence received and agree any action
7. **Simmons Homes Charity** – To consider a request regarding the parking of residents in Simmons Park car park

8. **Bookings** – To consider the follow requests for events in Simmons Park:
 - 8.1 A request from Wren to hold their Annual Lantern procession in Simmons Park on Saturday 23rd March
 - 8.2 A request from The Trafalgar Way to use part of the car park as part of the Cape to Cape Grant Tour Rally which is passing through Okehampton on Saturday 18th May
 - 8.3 A request from Hospice Care for an event on Saturday 14th September for a 'Wild Tri' event to start and end in Simmons Park
9. **Simmons Park & Kempley Meadows Management Plan** – To note the requirement for the plan to be reviewed at the next full meeting of the Committee
10. **Health and Safety/Risk Assessment**
 - 10.1 **Snow/Ice** – To consider a policy for the gritting of the Councils outdoor spaces, including Fairplace
 - 10.2 **Water Risk Assessment** – To consider the recommendations from the recently undertaken risk assessment

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

11. **WDBC/Fusion Lease Agreement** – Clerk to report on progress
12. **CCTV** - To receive an update on progress and consider quotations received
13. **Tree Works** To consider quotes received for required tree works in Simmons Park following the recent survey