

**Minutes of Okehampton Town Council Personnel Sub-Committee Committee Meeting  
held on Monday 4<sup>th</sup> February 2019 at 6.15pm in the Committee Room,  
Town Hall, Okehampton**

**Members Present:** Councillor Mrs J Yelland (Chairman)  
Councillor Mrs J Carpenter (Mayor)  
Councillor Mrs C Marsh (Chairman, Parks)

**In Attendance:** Mrs E James (Town Clerk)

**P20** Declarations of Interest – None

**P21** Apologies for Absence – Cllr Leech

**P22** Minutes – The draft minutes of the Personnel Sub-Committee meeting held on 10<sup>th</sup> January 2019 were received, signed and **APPROVED** on the proposition of Cllr Yelland, seconded by Cllr Marsh.

**Action**

**PART TWO ITEMS**

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Yelland, seconded by Cllr Mash.

**P23** Staffing Matters – An update was provided by the Clerk and on the proposition of Cllr Marsh, seconded by Cllr Yelland it was **RESOLVED** to progress in accordance with the policy, dates were agreed and the members involved would be those present at the meeting.

**Action**

Clerk

On the proposition of Cllr Carpenter, seconded Cllr Marsh, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 6.40pm

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Cllr Yelland  
Chairman