

3 February 2014

Dear Councillor

You are summoned to attend a meeting of the Property Committee to be held on Monday 10 February 2014 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Jane Gillard  
Acting Town Clerk

### **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.  
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Property Committee meeting held on 13 January 2014.
5. **Matters Arising** -
  - 5.1 **Council Chamber Furniture** - To receive an update.

- 5.2 **Open Day** - Setting up of working group.  
Quilt - Purchase of frame for quilt.
6. **Charter Hall Stage Valance** - To agree a way forward following damage by the dog club.
7. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council:
- (i) Chamber of Trade - Councillor Mrs C Marsh.
  - (ii) Town Twinning Association - Councillor Mrs J Goffey.
  - (iii) Simmons Homes Charity - Councillors M Davies, Mrs C Marsh.
  - (iv) Charities of Holditch - Councillors M Davies, Mrs C Marsh, C Letchford.
  - (v) Museum of Dartmoor Life - Councillor Mrs J Goffey.
  - (vi) Battle of the Bands - Councillors A Leech, R Boyce.