



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

23rd April 2019

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 29th April 2019 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James
Town Clerk

Prayers to be offered by Rev Liz Singleton for those who wish to participate

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council
3. **Visiting Speaker** – To receive a presentation from David Eaton, Strategy and Planning Officer (CCTV Project Manager) from the Office of the Police and Crime Commissioner regarding the provision of CCTV in Okehampton
4. **Members' Questions** - To receive questions from Members regarding the workings of the Council
5. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present
6. **Devon County Council** - To receive the report of the Devon County Councillor, if present
7. **Questions Arising from Member reports** – To summarise any questions arising from WDBC and DCC reports

8. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon -**
- 8.1 To adopt the minutes of the Policy and Resources Committee meeting held on 4th March 2019 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
- 8.2 To adopt the minutes of the Planning Committee meeting held on 4th March 2019 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
- 8.3 To adopt the minutes of the Property Committee meeting held on 4th February 2019 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
- 8.4 To adopt the minutes of the Personnel Sub-Committee Committee meetings held on 10th January and 4th February 2019 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
9. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 25th March 2019
10. **Matters Arising** – To note updates and consider actions as required - None
11. **CCTV** – To consider the following items of business in relation to CCTV and approve any action required, should further reports or information have been received
- 11.1 Town CCTV - Cllr Leech to report
- 11.2 Parks CCTV – Cllr Marsh to report
12. **Market Street Toilets** – To consider a response from WDBC in relation to the Town Council's offer to enter into negotiations with a view to taking on a repairing/maintenance lease with responsibility for cleaning and maintenance within the building only, and the backdating of costs from 1st April 2019, and to resolve any actions arising
13. **Local Council Elections 2nd May 2019** –
- 13.1 To note that nominations for the Councils North and South Wards have been elected uncontested and that there is 1 vacancy on the South ward which will be advertised after the Elections on 2nd May 2019. Nominations in writing will be requested for consideration by an extraordinary meeting of the Council on 3rd June.
- 13.2 To note that an Induction Session has been arranged for 2pm on Thursday 9th May in the Town Hall for new Councillors and any existing Members who wish to attend
14. **Asset Register** – To note the Council's Asset register as at 31st March 2019
15. **HATOC Waiting Restriction Order Consultation** – To resolve a response to a consultation for a proposal to amend a Double Yellow Lines restriction in Simmons Way, Okehampton, as noted at the last meeting of the Planning Committee
16. **Rural Strategy Campaign** – To consider a request from the Rural Services Network for the support of a campaign to the Government for the creation of a Rural Strategy
17. **Policies/Documents** –
Consideration of approval of the following listed document, previously circulated, and as recommended by the Policy and Resources Committee
- Discretions Policy
18. **Civic Diary Report** – To note that events attended by the Mayor and Deputy Mayor during March 2019

19. **Approval of Mayors Charity Account** – To resolve to approve the Mayor Charity Account noting the amount raised for passing to the chosen charity, Cancer Research UK, at Mayor Choosing/Annual Meeting of the Council
21. **Payment of Invoices** – To approve payment of invoices as per the schedule
22. **Reports of Council Working Groups** – To consider, note reports and any action required:
 - 22.1 Charities (Cllrs Yelland, Leech and Marsh)
 - 22.2 Government Future of High Streets Fund (Cllrs Yelland, Rush, Goffey, and Marsh)
23. **Reports on Current Activities by Community Groups with Town Council Representation**
 - 23.1 OkeRail Forum (Cllr Ireland)
 - 23.2 Neighbourhood Plan Group (Cllr Yelland)
24. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council:
 - 24.1 Dartmoor National Park Forum - Cllrs Cummings and Weekes
 - 24.2 Northern Parishes Link Committee - Cllrs Cummings and Ireland
 - 24.3 Okehampton Area Health & Wellbeing Alliance – Cllr Cushing

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

25. **Staffing Matters** – To receive a report from the Clerk/Chair of Policy & Resources Committee