

**Minutes of Okehampton Town Council Personnel Sub-Committee Committee Meeting
held on Monday 4th February 2019 at 6.15pm in the Committee Room,
Town Hall, Okehampton**

Members Present: Councillor Mrs J Yelland (Chairman)
Councillor Mrs J Carpenter (Mayor)
Councillor Mrs C Marsh (Chairman, Parks)

In Attendance: Mrs E James (Town Clerk)

P20 Declarations of Interest – None

P21 Apologies for Absence – Cllr Leech

P22 Minutes – The draft minutes of the Personnel Sub-Committee meeting held on 10th January 2019 were received, signed and **APPROVED** on the proposition of Cllr Yelland, seconded by Cllr Marsh.

Action

PART TWO ITEMS

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Yelland, seconded by Cllr Mash.

P23 Staffing Matters – An update was provided by the Clerk and on the proposition of Cllr Marsh, seconded by Cllr Yelland it was **RESOLVED** to progress in accordance with the policy, dates were agreed and the members involved would be those present at the meeting.

Action

Clerk

On the proposition of Cllr Carpenter, seconded Cllr Marsh, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 6.40pm

**Cllr Yelland
Chairman**