

**Minutes of Okehampton Town Council Personnel Sub-Committee Meeting
held on Thursday 23rd May 2019 at 2pm in the Committee Room,
Town Hall, Okehampton**

Committee Members Present: Councillor Mrs J Yelland (Chairman/Mayor)
Councillor A Leech (Chairman, Planning)
Councillor Mrs C Marsh (Chairman, Parks)
Councillor B Tolley (Chairman, Policy & Resources)
Councillor P Vachon (Chairman, Property)

In Attendance: Mrs E James (Town Clerk)

43 **Declarations of Interest** – None

44 **Apologies for Absence** – None

45 **Minutes** – The minutes of the Personnel Sub-Committee meeting held on 15th April 2019 were received, and **APPROVED** on the proposition of Cllr Marsh, seconded by Cllr Leech.

Action

PART TWO ITEMS

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Leech, seconded by Cllr Yelland.

46 **Groundsperson Vacancy** – The interview panel, which consisted of Cllr Marsh, the Park-keeper and the Clerk, had shortlisted and undertaken interviews earlier in the week.

On the proposition of Cllr Marsh, seconded by Cllr Yelland it was **RESOLVED** to recommend to Policy & Resources Committee the position be offered in accordance with the recommendation of the interview panel in accordance with the briefing note.

(Cllr Vachon arrived)

47 **Staffing Matters** – A matter was outlined by the Clerk as per the briefing note. On the proposition of Cllr Yelland, seconded by Cllr Marsh it was **RESOLVED** to recommend to Policy & Resources Committee the action as set out in the briefing note.

Action

Clerk

Clerk

On the proposition of Cllr Leech, seconded Cllr Yelland, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 2.22pm

Cllr Yelland
Chairman