

Minutes of a Meeting of the Okehampton Town Council Property Committee
held on Monday 2 December 2013 in the Council Chamber, Town Hall,
Okehampton at the rising of the Parks Committee

Committee Members Present: Councillor Mrs J Goffey (Chair)
Councillor A Leech (Vice Chair)
Councillor D Weekes
Councillor M Davies (Town Mayor)
Councillor Mrs M McDonald (Chair, P & R)
Councillor Mrs C Marsh (Chair, Parks)

Other Members Present: Councillor K Ball
Councillor Dr M Ireland
Councillor C Letchford
Councillor P Vachon

In Attendance: Mrs J Gillard Acting Town Clerk

331. **Apologies for Absence** - Apologies for absence were presented on behalf of Councillor T Cummings.
332. **Deferment of Business** (for comment by the public) - There were no members of the public present.
333. **Members' Questions** - There were no questions from Members regarding the workings of the Committee.
334. **Budget 2014/15** - The Acting Clerk presented the first draft budget for this Committee - see attached. After discussion amendments and additions were made as per the attached spreadsheet. Outstanding questions to be investigated further as follows -
- (i) Leases to tenants of Town Council property - clarify council tax situation.
 - (ii) Cinema tenancy - review lease as rent thought to be profit based on cinema.
 - (iii) Advised an energy rating report needed for the Charter Hall, this is also a legal requirement. Clerk to review DARE report and progress as necessary.

Agreed second draft of budget to be presented to future meeting before approval.

Meeting closed 8.45 pm.

Councillor Mrs J Goffey
Chairman