



Okehampton Town Council

Town Hall
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Okehampton
Devon
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Emma James
Town Clerk

15th July 2019

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 22nd July 2019 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Mr McGahey, Park-Keeper** – To receive a report from Mr McGahey, if present
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 3rd June 2019
6. **Matters Arising** – Items for consideration or noting as required:
 - 6.1 **Fitness Bootcamp and Car Boot Sale Booking Enquiries** – To note that the Fitness Bootcamp booking will not be going ahead and that no further communication has been received with regards to this enquiry
 - 6.2 **Staff Uniform** – To note that a trade account has been opened with Keela and jackets for the Parks Staff, which will have the Council's logo thereon, have been ordered
 - 6.3 **Dog Waste Bin Request** – Following the Committees resolution not to site a dog waste bin on resident's association open area between Ball Hill and Fatherford Road, to

consider a further request from the member of the public that the Council provides signage indicating the location of existing waste bins

6.4 Salmon Bench – To note that an order has been placed for the reinstatement of the stolen bench seat

6.5 Old Swimming Pool Land, Simmons Park – To note that the surrender of the lease of the land back to the Town Council has been completed and registered with Land Registry

6.6 CCTV – To note reports and update from the meeting of the full Council on 24th June and to resolve to take any action as required regarding a system in the Park.

7. Bookings –

7.1 To note upcoming events planned in Simmons Park:

- OCRA Sports Week – Commences 21st July
- Fiddlesticks Folk Band to play in the Bandstand on 29th August
- Hospicecare Wild Tri Event – 14th September

7.2 To consider the following requests for events/bookings of Simmons Park:

- Parkrun – The Council is requested to consider an initial enquiry with regards to the holding of these events in the park on a weekly basis.
- Anderton & Rowland Fair – 13th to 20th October 2019 inclusive

8. Documents and Policies for Review/Adoption – To further review the Simmons Park and Kempley Meadows Management Plan as requested by the Policy & Resources Committee

9. Putting Club/Green – To note that Parklands have been contacted again regarding reimbursement to the Council of fees paid by members of the public for use of the green

10. Simmons Park Car Park Management Agreement – To note that options for the future management of the car park are being investigated

11. Skate Park

11.1 Cllr Marsh to report regarding liaison with Room 13 in relation to the proposal by a member of the public for the creation of a working group to paint the skate park ramps

11.2 To note repairs required and undertaken, and that the Grind Rail has been repaired and altered to ensure that it meets required standards as recommended in the recent RoSPA inspection

12. Land Behind Lidl – To note that the area is required to be tidied up and the grassed area to be reinstated by the contractor who undertook water related work for Lidl prior to the transfer of the area into the ownership of the Town Council is required to be complete by the end of July 2019

13. Grass Verge Wildflower Initiative – To resolve in principle to take part in the initiative to sow wildflower seeds on grass verges within the town boundary dependent upon further investigation including into insurance implications and health and safety regulations, agreement by Devon Highways and of the verges to be included within the scheme

14. Environment Agency Abstraction Licence – A change in regulation has resulted in correspondence being received from the Environment Agency in relation to the licence the Council has for the extraction of water from the East Okement River for the purpose of spray irrigation as used by the Bowling Club. To note that a variation to the Councils licence is not required to be applied for.

15. Environmentally Friendly Dog Waste Bags – To consider the provision of dog waste bags in locations in the town or Simmons Park

16. Health and Safety/Risk Assessment –

16.1 To note the recent water testing report and actions required

16.2 To note that the Bowling Club have been contacted regarding their obligations in relation to water management

17. Invoices - To approve payment of invoices as per the schedule

18. Reports of Council Working Groups – To consider, note reports and resolve any action required:

18.1 Open Space, Sports & Recreation (OSSR) – Cllrs Leech, Marsh and Rush – To note that Okehampton Hamlets Parish Council have requested that WDBC arrange a further meeting

19. Members' Reports and Requests for Agenda Items - To receive reports from Members attending other organisations on behalf of the Council

19.1 Dartmoor National Park Forum - Cllrs Sanger and Vachon

19.2 Everything Okehampton – Cllr Marsh

19.3 North Dartmoor Search & Rescue Group – Cllr Ireland

19.4 Okehampton Community Archive – Cllr Holt

19.5 Okehampton Community Recreation Association (OCRA) – Cllr Tolley

19.6 Parklands Leisure Centre Users Group – Cllrs Tolley and Marsh

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

20. Pest Control – To receive, consider further information regarding pest control and resolve to agree the recommended action

21. WDBC/Fusion Lease Agreement – Clerk to report on any progress