



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

29th July 2019

Dear Councillor

You are summoned to attend an extraordinary meeting of Okehampton Town Council to be held on Monday 5th August 2019 at 7.45pm (or at the arising of the Planning Committee meeting, whichever later) in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Emma James
Town Clerk

Prayers to be offered for those who wish to participate

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Rules of Debate** – To note the Council's rules as summarised and in accordance with Standing Orders
3. **WDBC Community Consultation** – WDBC is running a Community Consultation regarding the services that they deliver and will be holding an engagement day in the Charter Hall on 22nd August. Okehampton Town and Hamlets Parish Council's, and DCC are invited to have a presence at the event and share the cost of the hire of the hall. To resolve to take part in the event, which could consist of the holding of an additional Councillor Surgery in the Charter Hall and raising the profile of the Council
4. **Okehampton Show** – To note the change of arrangements for the opening of the show, as made by the Show Association, and to resolve to approve a press release regarding the changes for publication in the event that this isn't addressed by others.
5. **Okehampton Matters** – To nominate a Member to take the place of Cllr Rush on a temporary basis

6. **WDBC Standards and Governance Training** – To nominate a Member to attend a training session being offered by WDBC at 2pm on 24th September 2019, and any other Members should additional places become available.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

7. **IT Working Group** – On the request by resolution of the Policy & Resources Committee in order to expedite the updating of IT and email systems, to resolve to approve the recommendations of the Working Group
8. **CCTV** – To resolve to approve the tender documentation for the procurement of a CCTV and monitoring system for the Town and/or Park and to approve permission for tenders to be sought