

**Minutes of Okehampton Town Council Property Committee Meeting held on
Monday 29th July 2019 at 8.50pm in the Council Chamber,
Town Hall, Okehampton**

Committee Members Present: Councillor P Vachon (Chairman)
Councillor J Yelland (Mayor)
Councillor T Leech (Chairman, Planning)
Councillor C Marsh (Chairman, Parks)
Councillor B Tolley (Chairman, Policy & Resources)
Councillor J Goffey
Councillor C Holt
Councillor P Jessop
Councillor D Sanger

Other Members Present: Councillor G Button
Councillor M Ireland
Councillor D Penna
Councillor M Tucker

In Attendance: Mrs E James (Town Clerk)

233 **Declarations of Interest** – None

234 **Apologies for Absence** – Cllr Rush

235 **Charter Hall, Cinema and Chair Store Roof Replacement** – The Clerk reported regarding advice provided at a recently attended DALC run Procurement Training Session in relation to the need to put the contract on the Contract Finder Website.

On the proposition of Cllr Leech, seconded by Cllr Goffey, it was **RESOLVED** that tenders for professional services in the form of a Quantity Surveyor or Project Manager be sought to design and manage all aspects of the project for the replacement of the roof, which should take the environment into consideration, be sought.

The meeting was closed at 9pm

Councillor P Vachon
Chairman

Action

Clerk