

6 February 2014

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 17 February 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Jane Gillard  
Acting Town Clerk

### **AGENDA**

**Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.  
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To approve and sign the minutes of the Policy and Resources Committee meeting held on 20 January 2014.
5. **Matters Arising** -
6. **Finances** - To note the accounts as at 31 January 2014.

- 7. Grant Aid -**
- 7.1** To receive applications for financial assistance from the following organisations:  
(i) Okehampton Community Archive;  
(ii) Meldon Viaduct Company Ltd.
- 7.2** Victim Support - To receive additional information re previous application
- training cost £1,000 per volunteer;
  - support given to 6 victims in Okehampton area.
- 7.3** Museum of Dartmoor Life/Tourist Information Centre - Review funding request (see attached letter).
- 7.4** Amended Grant Application Form/Guidelines/Feedback Form - Forms to be issued for discussion at next meeting.
- 8. Investment of Town Council Funds -** To consider a way forward. Mayor to update.
- 9. Chamber of Trade -** To consider membership.
- 10. Members' Reports -** To receive reports from Members attending other organisations on behalf of the Council.
- (i) Link Committee - Councillor Cummings, Councillor Ireland.
  - (ii) DAPC -
  - (iii) Liaison - Councillors Davies, Mrs McDonald, Weekes, Mrs Goffey.
  - (iv) Okehampton College Community Forum - Councillor Leech.
  - (v) CAB - Councillor Leech.
  - (vi) Fairtrade - Councillor Mrs J Goffey.
  - (vii) Community Transport - Councillor Mrs McDonald.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

- 11. Recruitment of Town Clerk -** To agree short-listed candidates.