



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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Emma James
Town Clerk

9th September 2019

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 16th September 2019 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Mr McGahey, Park-Keeper** – To receive a report from Mr McGahey, if present
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 22nd July 2019
6. **Matters Arising** – Items for consideration or noting as required:
 - 6.1 **CCTV** – To note that this is being progressed in conjunction with a tender for a system in the town
 - 6.2 **Dog Waste Publicity Campaign and Signage in the Vicinity of Tappers Meadow** – To be progressed by the Clerk in due course
 - 6.3 **Skate Park** – To note that the area of broken concrete has been repaired.

7. **Bookings** –
 - 7.1 To note upcoming events planned in Simmons Park:
 - Anderton & Rowland Fair – 13th to 20th October 2019 inclusive, and to sign the Licence Agreement
8. **Fields in Trust Best Park Award 2019** – To note that Simmons Park has achieved 'Much Loved' status having been placed in the top 20% of parks nominated across the UK. Being 1 of 4 parks in the South West to gain this award from the 28 that were nominated.
9. **Salmon Bench** – To note that the theft of the carved back of the bench in early August, the seat having stolen a few weeks prior, has been reported to the Police and to consider options for replacement
10. **Chainsaw Sculpture** – To consider a request from a member of the public requesting that the Council fund a 'chainsaw sculpture' which would be formed from a dead tree situated in Red Lion Yard
11. **Putting Club/Green** – A response from the Leisure Centre requests for payment for use of the Putting Green which had yet to be received for 2018/19 is awaited.
12. **Simmons Park Car Park Management Agreement** – To consider a report and recommendations from the Clerk and resolve actions as required
13. **Simmons Park Car Parking, 'Free after 3'** – To resolve to approve that parking in Simmons Park is Free after 3pm and on Saturdays through December 2019
14. **Clapps Wood Footpath Closure** - To note the upcoming closure of the footpath for 24 hours from 0800hrs on 22nd October 2019
15. **Town Hall Hanging Baskets** – To consider the provision of hanging baskets on the front elevation of the Town Hall in 2020
16. **Water Monitoring** – To note the recent results and advice received by the Clerk
17. **War Memorial** – To consider a request from a member of the public for the inclusion of a name on the memorial in All Saints Churchyard
18. **Land Behind Lidl** – To receive an update regarding the condition of the area of land behind Lidl and resolve action required.
19. **Grass Verge Wildflower Initiative** – Cllr Goffey to provide an update regarding the Rotary Group's proposal to adopt verges in the greater Okehampton area for the planting of wildflowers and spring bulbs, to consider and resolve any action required
20. **Ash Tree Dieback** – To note that the Ash Trees on Council land appear to be in good order at this time; approximate numbers are Skatepark x 6, Clapps Wood x 25, behind Lidl x 2, Simmons Park x 27 and All Saints new Churchyard x 3
21. **Community Tree Planting Initiative and Tree Charter** – To consider an initiative being proposed by a member of the public for the planting of trees in and around Okehampton, the location of potentially available land and funding for the purchase of trees, and signing up to the Tree Charter

22. **Cemetery, All Saints Church** – To consider a report from the Clerk and to resolve action to be taken to remove trees and shrubs that have been planted on to burial plots without the permission of the Church or Parks Committee, and are in contravention of Churchyard Regulation, and other issues to be reported by the Clerk.
23. **Purchase of Equipment** - To consider purchase of a list of equipment requested by the Park Keeper
24. **Invoices** - To approve payment of invoices as per the schedule
25. **Reports of Council Working/Task and Finish Groups** – To consider, note reports and resolve any action required:
 - 23.1 Open Space, Sports & Recreation (OSSR) – Cllrs Leech and Marsh
26. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council
 - 26.1 Dartmoor National Park Forum - Cllrs Sanger and Vachon
 - 26.2 Everything Okehampton – Cllr Marsh
 - 26.3 North Dartmoor Search & Rescue Group – Cllr Ireland
 - 26.4 Okehampton Community Archive – Cllr Holt
 - 26.5 Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - 26.6 Parklands Leisure Centre Users Group – Cllrs Tolley and Marsh

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

27. **WDBC/Fusion Lease Agreement** – Clerk to report on any progress for consideration of the Committee
28. **Simmons Park Sports Facilities Proposal** – To note actions taken in light of a recent newspaper article, advice received, and resolve any further actions required.
29. **Alms House Resident** – To receive a report from the Clerk regarding an incident involving a resident of a Simmons Park Alms House and a garden area one of the properties, and to resolve to take action as recommended