

**Minutes of Okehampton Town Council Personnel Sub-Committee Committee Meeting  
held on Monday 24<sup>th</sup> September 2018 at 6.15pm in the Committee Room,  
Town Hall, Okehampton**

**Members Present:** Councillor Mrs J Yelland (Chairman)  
Councillor Mrs J Carpenter (Mayor)  
Councillor Mrs C Marsh (Chairman, Parks)  
Councillor T Leech (Chairman, Planning)

**In Attendance:** Mrs E James (Town Clerk)

**P11**    **Declarations of Interest** – None

**P12**    **Apologies for Absence** – None

**P13**    **Minutes** – The draft minutes of the Personnel Sub-Committee meeting held on 23<sup>rd</sup> May 2018 were received, signed and **APPROVED**.

**Action**

**PART TWO ITEMS**

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Leech, seconded by Cllr Carpenter.

**P14**    **Staffing Matters** – The Clerk updated the Committee with regards an ongoing matter of which they were already aware. On the proposition of Cllr Marsh, seconded by Cllr Leech, it was **RESOLVED** to write, with the persons consent, to request further information.

**Action**

Clerk

On the proposition of Cllr Leech, seconded Cllr Carpenter, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 6.40pm

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**Cllr Yelland  
Chairman**