



Okehampton Town Council

Fore Street
Okehampton
Devon
EX20 1AA

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Emma James
Town Clerk

14th October 2019

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on Monday 21st October 2019 at 8pm (or at the arising of the Property Committee meeting, whichever later) in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Planning Applications** – To consider the following applications:

3101/19/FUL

Comments by: 7th November 2019

Conversion of shop (A1) into two flats (c3) at 2 Church Road, St James Street, Okehampton

3110/19/TCA

Comments by: 15th November 2019

T1 Yew – crown height reduction by approx. 3m and lateral reduction by 0.5m on all sides to create more symmetrical shape at Castle Villa, Castle Road, Okehampton