

**Minutes of Okehampton Town Council Personnel Sub-Committee Committee Meeting
held on Thursday 23rd May 2019 at 2pm in the Committee Room,
Town Hall, Okehampton**

Committee Members Present: Councillor Mrs J Yelland (Chairman/Mayor)
Councillor A Leech (Chairman, Planning)
Councillor Mrs C Marsh (Chairman, Parks)
Councillor B Tolley (Chairman, Policy & Resources)
Councillor P Vachon (Chairman, Property)

In Attendance: Mrs E James (Town Clerk)

	Action
On the proposition of Cllr Marsh, seconded by Cllr Leech, it was resolved to appoint Cllr Tolley as Chairman of the Personnel Sub-Committee	
43 <u>Declarations of Interest</u> – None	
44 <u>Apologies for Absence</u> – None	
45 <u>Minutes</u> – The minutes of the Personnel Sub-Committee meeting held on 15 th April 2019 were received, and APPROVED on the proposition of Cllr Marsh, seconded by Cllr Leech.	

PART TWO ITEMS

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Leech, seconded by Cllr Yelland.

	Action
46 <u>Groundsperson Vacancy</u> – The interview panel, which consisted of Cllr Marsh, the Park-keeper and the Clerk, had shortlisted and undertaken interviews earlier in the week.	
On the proposition of Cllr Marsh, seconded by Cllr Yelland it was RESOLVED to recommend to Policy & Resources Committee the position be offered in accordance with the recommendation of the interview panel in accordance with the briefing note.	Clerk
<i>(Cllr Vachon arrived)</i>	
47 <u>Staffing Matters</u> – A matter was outlined by the Clerk as per the briefing note. On the proposition of Cllr Yelland, seconded by Cllr Marsh it was RESOLVED to recommend to Policy & Resources Committee the action as set out in the briefing note.	Clerk

On the proposition of Cllr Leech, seconded Cllr Yelland, it was **RESOLVED** to exit Part Two and ratify decisions made in Part Two.

The meeting was closed at 2.22pm

Cllr Yelland
Chairman