



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

11th November 2019

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 18th November 2019 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Park-Keeper and Groundsperson** – To receive a report from Mr McGahey, if present, and to welcome Mr Cleave
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 16th September 2019
6. **Matters Arising** – Items for consideration or noting as required:
 - 6.1 **CCTV** – To note that this is being progressed in conjunction with a tender for a system in the town and that tender returns will be considered at the meeting of the full Council on 25th November.

- 6.2 Clapps Wood Footpath Closure** – To note that the footpath through Clapps Wood had been closed for 24 hours from 0800hrs on 22nd October 2019.
- 6.3 Grass Verge Wildflower Initiative** – To note that liaison between the Clerk and Park-keeper regarding the feasibility of the Council taking on some verges for this purpose is ongoing. To also consider this item in conjunction with Item 8 of the agenda.
- 6.4 Cemetery, All Saints Church** – Clerk to make contact with the necessary persons in relation to cemetery planting
- 6.5 Putting Club/Green** – A response from the Leisure Centre requesting payment for use of the Putting Green is awaited.
7. **Bookings** – To note the upcoming event in Simmons Park:
- 15th December 2019 - OCRA Christmas run in the park
8. **Volunteers** – To consider a request from a member of the public who would like, with others, to undertake tasks, in particular in Simmons Park meadow, on a voluntary basis
9. **Park Row Bridge** – To consider repainting of the railings, see briefing note
10. **Fields in Trust 'Have a Field Day' 2020** – To consider holding a picnic in Simmons Park on Saturday 4th July as part of the Fields in Trust event which is aimed at celebrating parks and green spaces and how this will be arranged, managed and paid for
11. **Skate Park** – To receive a report from Cllr Marsh regarding a questionnaire relating to use of the facility and consideration of any comments
12. **Football Club Training** – To consider use of Simmons Park by the Football Club for Saturday training/matches for the 2020/21 season
13. **Okehampton Argyle** – To note correspondence received from the club in relation to sports facilities proposals
14. **Budget 2020/21** - To consider an initial draft of the Committee elements of the budget for 2020/21
15. **Invoices** - To approve payment of invoices as per the schedule
16. **Reports of Council Working/Task and Finish Groups** – To consider, note reports and resolve any action required:
- 16.1** Open Space, Sports & Recreation (OSSR) – Cllrs Leech and Marsh – To consider the report following the meeting in September
17. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council
- 17.1** Dartmoor National Park Forum - Cllrs Sanger and Vachon
 - 17.2** Everything Okehampton – Cllr Marsh
 - 17.3** North Dartmoor Search & Rescue Group – Cllr Ireland
 - 17.4** Okehampton Community Archive – Cllr Holt
 - 17.5** Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - 17.6** Parklands Leisure Centre Users Group – Cllrs Tolley and Marsh

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

18. **WDBC/Fusion Lease Agreement** – Clerk to report on any progress for consideration of the Committee
19. **Simmons Park Sports Facilities Proposal** – To note that action has been taken as agreed, and a response is awaited.
20. **Alms House** – To receive an update from the Clerk regarding the garden area of one of the properties in Simmons Park, and to resolve to take further action as necessary
21. **License for Fair** – To receive a report from the Clerk regarding a long-term license as discussed by the Committee at a meeting on 13th April 2015, and to resolve action to be taken.