

7 March 2014

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 17 March 2014 at the rising of the Parks Committee meeting in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Jane Gillard
Acting Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To approve and sign the minutes of the Policy and Resources Committee meeting held on 17 February 2014.
5. **Matters Arising** -
 - 5.1 **Grant Application Form/Guidelines/Feedback** - To agree wording of revised forms previously issued.

- 5.2 **Investment of Town Council Funds** - Chair/Mayor to update.
6. **Finances** - To note the accounts as at 31 January 2014.
7. **Grant Aid** - (List of grants already made this financial year attached).
To receive applications for financial assistance from the following organisations:
(i) Workshop Under the Sky;
(ii) Ocmundtune Creative Arts.
8. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
(i) Link Committee - Councillor Cummings, Councillor Ireland.
(ii) DAPC -
(iii) Liaison - Councillors Davies, Mrs McDonald, Weekes, Mrs Goffey.
(iv) Okehampton College Community Forum - Councillor Leech.
(v) CAB - Councillor Leech.
(vi) Fairtrade - Councillor Mrs J Goffey.
(vii) Community Transport - Councillor Mrs McDonald.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

9. **Staffing Matters** - Chair to update.