



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
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Emma James
Town Clerk

25th November 2019

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 2nd December 2019 at 7.45pm (or at the arising of the Property Committee meeting, whichever later) in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Budget 2020/21** – To consider the committee's budget requirement for the forthcoming financial year