



## GRANT FEEDBACK FORM

Name of group/organisation/charity .....

Amount awarded ..... Date of award .....

Please explain below how the grant has been spent and how the award has benefited

- a) your organisation or group
- b) all or part of Okehampton and/or some or all of its residents

Supporting documents such as accounts and receipts should be included. Further evidence eg photographs (in suitable format for inclusion on Okehampton Town Council website) would be appreciated.

Please note the feedback form to be completed 8 weeks after the completion of the project or, in any event, within 12 months of receipt of the grant. Future applications will only be considered if feedback for previously awarded grants has been received.

Okehampton Town Council, Town Hall, Fore Street, Okehampton EX20 1AA  
01837 53179 [townclerk@okehampton.gov.uk](mailto:townclerk@okehampton.gov.uk)

*The information that you provide will be held by Okehampton Town Council and used for the purpose of the administration of this grant. We will keep the information for the period of time as set out in the Council's Document Retention Policy. The information will be held securely and not be disclosed to anyone or used for any other purpose without your permission. On expiration of the retention period the information will be destroyed in a secure manner. Policies about how the Council will protect your privacy are available at [www.okehampton.gov.uk/documents](http://www.okehampton.gov.uk/documents) or by contacting the Council on 01837 53179*