



*Okehampton Town Council*

Town Hall  
Fore Street  
Okehampton  
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EX20 1AA

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Emma James  
Town Clerk

11<sup>th</sup> February 2020

Dear Councillor

You are summoned to attend a meeting of the Property Committee to be held on Monday 17<sup>th</sup> February 2020 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James  
Town Clerk

**Business to be Transacted – AMENDMENT TO AGENDA**

The below listed item of business is in addition to those on the main agenda:

**PART TWO**

Items which may be taken in the absence of the press and public.  
The Committee is recommended to pass the following resolution:

**‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’**

- 16. Review of Lease Agreement** – To consider the reletting of a lease agreement which expires on 31<sup>st</sup> March 2020