



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

2nd March 2020

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 9th March 2020 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Park-Keeper** – To receive a report from Mr McGahey, if present
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 20th January 2020
6. **Matters Arising** – Items for consideration or noting as required:
 - 6.1 **CCTV** – To receive an update
 - 6.2 **Volunteers** – To note that StOC will be undertaking some voluntary work in the meadow in March.
 - 6.3 **Skate Park** – To receive an update

- 6.4 **Landmark Tree** – To receive an update from the Clerk and to resolve a suitable location for the tree in the event that one is received
 - 6.5 **Putting Green** – To receive an update regarding plans for enhancement of the area
 - 6.6 **Fairplace** – To note that work to clear the area has been undertaken and planting plans are progressing, to receive suggestions for the type of tree for the centre of the area
 - 6.7 **Moor Otter 2020** – To note that photos of the finished Otters will be circulated in early March and delivery to the host locations will commence on 18th May
 - 6.8 **Hanging Basket Competition** – To receive a report on progress from the Clerk
7. **Bookings** –
- 7.1 To consider the following requests for events/bookings of Simmons Park:
 - 20th March 2020 – Wren Music Lantern Procession
 - 8th May 2020 - VE Day Event in Simmons Park (Okehampton Town Council)
 - 12th July 2020 Okehampton and District Lions Club – Request to hold a ‘Picnic in the Park’ with family sports entertainment
 - 16th to 18th April 2021 – Request from the New Life Church to hold a 3 day event consisting of 2 days of Teaching, Worship and Ministry with evening celebrations. The final day being a community fun day with an evening Evangelism event.
 - 7.2 To note upcoming events in Simmons Park:
 - 24th to 26th July 2020 - Bouncearound Inflatable Theme Park
 - 4th July 2020 – ‘Fields in Trust ‘Have a Field Day’ 2020 (OCRA)
 - 12th September 2020 – Hospicecare Wild Tri event
8. **Trees** –
- 8.1 To note that a tree fell into the garden of a private dwelling in Station Road during the recent storms and that no damage was caused other than to plants
 - 8.2 To note that permission has been given by Cllr Marsh and the Clerk for tree trimming work to be undertaken at Fairplace by BT Openreach
 - 8.3 To note that an application for a TPO to be placed on 5 trees has been submitted as agreed at full Council on 24th February, Min Ref 730
9. **Westbridge Wildflower Planting** – To receive details of costs for the seeds and resolve the type to be purchased
10. **BT Phone Box** – To receive a report from the Park-Keeper detailing plans and to resolve to approve costings for the project
11. **Parks Vehicles** – To receive a report and costings from the Park-keeper and to resolve actions as recommended
12. **Memorial Request** – To note that an initial enquiry has been made regarding a memorial in Simmons Park and to consider the application should further details be available
13. **Cashless Car Parking Payment System** – To note that a request has been received from a member of the public that consideration be given to the introduction of a cashless payment system for parking in Simmons Park
14. **Cemetery Management, All Saints Church** – To consider the briefing paper regarding the cemetery, burials and the future management thereof
15. **Invoices and Charges** –
- 15.1 To resolve to approve payment of invoices as per the schedule
 - 15.2 To resolve to approve anticipated further Solicitors costs for progression of the Charities work

16. **Reports of Council Working/Task and Finish Groups** – To consider, note reports and resolve any action required:
 - 15.1 Open Space, Sports & Recreation (OSSR) – Cllrs Leech and Marsh
17. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council
 - 17.1 Dartmoor National Park Forum - Cllrs Sanger and Vachon
 - 17.2 Everything Okehampton – Cllr Marsh
 - 17.3 North Dartmoor Search & Rescue Group – Cllr Ireland
 - 17.4 Okehampton Community Archive – Cllr Holt
 - 17.5 Okehampton Community Recreation Association (OCRA) – Cllr Tolley
 - 17.6 Parklands Leisure Centre Users Group – Cllrs Tolley and Marsh
 - 17.7 Two Museums Walk – Cllr Goffey

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

18. **Land Behind Lidl** – To note that the condition of wooden viewing platform has deteriorated and to consider quotations for repair work
19. **WDBC/Fusion Lease Agreement** – Clerk to report any updates
20. **Simmons Park Playing Field Lease** – To receive an update following the Trustees Meeting on 2nd March 2020 and make any resolutions required
21. **Simmons Park Carpark Agreement** – To receive an update
22. **Other Leases and Agreements** – To receive an update