

Okehampton Town Council COVID-19 Grant Funding Protocol

Okehampton Town Council has set aside, from its general reserves, an additional amount of £3,000 within its Grant Budget for the 2020/21 financial year. This funding will be awarded under the General Power of Competence and is for the sole purpose of:

- supporting organisations who are providing COVID-19 assistance to those residing within the Okehampton town boundary, and
- providing direct financial aid to individuals who reside within the town boundary, who have exhausted all other possibilities and have been referred to the Council by the Okehampton branch of Citizens Advice.

Individuals

Applications from individuals will only be considered on referral from the Okehampton Branch of Citizens Advice and will be for those persons who have exhausted all other possible sources of funding assistance.

Only essential items will be considered, including gas or electricity meter top-ups or as recommended by Citizens Advice.

Funding will be limited to one application per household up to a maximum of £100.

Groups or Organisations

Groups or organisations applying to the Council for this funding should do so by completing the Council's grant application form and sending it to the Town Clerk for consideration, by email if possible. Additional applications may be considered on production of receipts and proof that the need is valid.

Consideration of Applications

Due to the urgent nature of some of the anticipated applications under this scheme, consideration of the requests has been delegated to the Town Clerk, or in her absence the Assistant Town Clerk, in consultation with the Chairman of the Policy & Resources Committee or the Mayor.

The Council will endeavour to respond to applications within 24 hours of receipt and in any case within 5 working days.

The scheme will run for the 2020/21 financial year only and will end on 31st March 2021 or sooner if the budget is exhausted prior to that date, unless revised by the Council.