



Okehampton
Town Council

COVID19 GRANT APPLICATION FORM

*Only applied for via Citizens Advice Bureau (CAB) or Okehampton Coronavirus Support Group (OCSG)
in line with Okehampton Town Council's COVID19 Grant Policy. £100 maximum per household*

Applicant details

Name of applicant: _____

Registered address: *(must fall with Okehampton Town Council boundary)* _____

_____ Post Code _____

Assistance / Amount Requested _____

_____ £ _____

Referred by: CAB OCSG *Tick where appropriate*

CAB/OCSG Referrer Details

Referrer's Name: _____

Email: _____ Telephone/mobile: _____

Contact's role within organisation: _____

Certificate *(to be completed & signed by CAB or OCSG referrer)*

I believe this claim has genuine cause for consideration and I can confirm that the applicant complies with Okehampton Town Council's Covid19 Grant Policy in that they:

- (a) have a genuine need
- (b) have exhausted all other avenues
- (c) have not received a grant for the same purpose from another source
- (d) live within Okehampton Town Council boundary
- (e) have given consent for their details to be forwarded to Okehampton Town Council

Supporting documentary evidence attached; ie proof of redundancy/registered address

Print name: _____ Date: _____

Signed: _____

The information that you provide will be held by Okehampton Town Council and used for the purpose of the administration of this request. We will keep the information for the period of time as set out in the Council's Documentation Retention Policy. The information will be held securely and not be disclosed to anyone or used for any other purpose without your permission. On expiration of the retention period the information will be destroyed in a secure manner. Policies about how the Council will protect your privacy are available at www.okehampton.gov.uk/documents or by contacting the Council on 01837 53179.