



Okehampton Town Council

Town Hall
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Okehampton
Devon
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Emma James
Town Clerk

14th September 2020

Dear Councillor

You are summoned to attend a remote meeting of the Parks Committee to be held on Monday 21st September 2020 at 7pm.

Committee Membership consists of the following:

Cllr Marsh (Chairman)
Cllr Holt (Vice-Chairman)
Cllr Button
Cllr Ireland
Cllr Jessop

Cllr Yelland (Mayor)
Cllr Leech (Chairman, Planning)
Cllr Goffey (Chairman, Property)
Cllr Tolley (Chairman, Policy & Resources)

Join Zoom Meeting

By Internet

<https://us02web.zoom.us/j/84055913215>

Meeting ID: 840 5591 3215

Passcode: 668902

By Phone

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

0203 481 5237 United Kingdom

Meeting ID: 840 5591 3215

Passcode: 668902

Yours faithfully

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Park-Keeper** – To receive a report from Mr McGahey, if present
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 9th March 2020
6. **Matters Arising** – Items for consideration or noting as required:
 - 6.1 **CCTV** – To receive an update from Cllr Leech and to note that a remote camera has been approved for purchase by Cllr's Marsh and Yelland as part of the main contract for use in the park in relation to recent anti-social behaviour issues
 - 6.2 **BodyWorn CCTV** – To note that the units have been in use since June and used once to capture footage of an incident that was passed to the police
 - 6.3 **Volunteers** – To note that StOC have been unable to undertake planned voluntary work in the meadow this year
 - 6.4 **Landmark Tree** – To note that a Hornbeam tree was received and planted in the Putting Green
 - 6.5 **Putting Green** – To note that planned enhancement of the area has largely had to be deferred
 - 6.6 **Fairplace** – To note that some planting has taken place including a tree in the centre which was donated, the majority of other work to this area has been deferred
 - 6.7 **Moor Otter 2020** – To note the scheme has been deferred to 2021
 - 6.8 **Hanging Basket Competition** – To note that the event was cancelled
 - 6.9 **TPO's** – To note that the application for TPO's to be placed on 4 Oak trees in Simmons Park has been confirmed
 - 6.10 **West Bridge Wildflower Planting** – To note that it had not been possible to obtain the seeds in time for sowing in 2020
 - 6.11 **Vehicles** – To note that the van was purchased in March and the tractor part exchanged in June
 - 6.12 **Cemetery Management** – To note that the working group, who report to full Council, had meet with the Rev and Church Wardens and feedback from the Rev is awaited
 - 6.13 **Land Behind Lidl** – To note that the platform decking and structural repairs have been completed
7. **Bookings** –
 - 7.1 To note that the majority of bookings have been cancelled for 2020 but that the following have taken place:
 - Fitness Bootcamp free trial until the end of September 2020
 - Winkley Morris Dancers performance on 11th August.

- 7.2 To consider the following requests for events/bookings of Simmons Park:
- Fitness Bootcamp – to consider a resolution permitting the continuation of the bootcamp and any charge to be made
 - Rowlands Funfair – to consider a resolution permitting the fair to use Simmons Park in October, date TBC

8. **Antisocial Behaviour and Criminal Damage in Simmons Park** –

- 8.1 To receive a report from the Clerk and to note incidents of criminal damage reported to the police and notified to the Council's insurer over the period of 9th to 11th August (Crime No CR/066417/20) resulting in the closure of the play areas in Simmons Park
- 8.2 To note the solution reached with RoSPA and approved by the Council's insurer permitting the reopening of the play areas

9. **Health and Safety** – To note that the annual safety inspections of the play equipment and skate park were undertaken by RoSPA in March and is working through repairs required and that the Park-Keeper has reviewed and updated the risk assessments

10. **Payment of Invoices** – To resolve to approve payment of invoices as per the schedule

11. **Reports of Council Working/Task and Finish Groups** – To consider, note reports and resolve any action required:

11.1 Open Space, Sports & Recreation (OSSR) – Cllrs Leech and Marsh

12. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council

12.1 Dartmoor National Park Forum - Cllr Sanger

12.2 Everything Okehampton – Cllr Marsh

12.3 North Dartmoor Search & Rescue Group – Cllr Ireland

12.4 Okehampton Community Archive – Cllr Holt

12.5 Okehampton Community Recreation Association (OCRA) – Cllr Tolley

12.6 Parklands Leisure Centre Users Group – Cllrs Tolley and Marsh

12.7 Two Museums Walk – Cllr Goffey

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

13. **All Saints Cemetery Burial Reservation** – To consider requests received for the reservation of future burial plots
14. **WDBC/Fusion Lease Agreement** – Clerk to report any updates
15. **Simmons Park Playing Field Lease** – To receive an update
16. **Simmons Park Carpark Agreement** – To receive an update
17. **Other Leases and Agreements** – To receive an update