



Okehampton Town Council

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COVID19 Recovery Working Group

Terms of Reference

Membership and Structure

The core constitution of the Group shall be at least three Members of Okehampton Town Council and be Clerked. The group may be expanded to include representatives from local business and community groups. The Chairman of the Group shall be chosen from its Members.

Meetings will take place within normal working hours.

Purpose

The purpose of the Group is to:

- Assist and support the town centre business community to safely reopen and recover from the effects of the COVID19 pandemic
- Assist and support businesses and residents within the town boundary and the wider Okehampton area in recovery from the effects of the COVID19 pandemic
- Work with the business community, other authorities and councils, in the promotion of the town centre and the delivery of initiatives to assist businesses and the community in the safe reopening and recovery
- To make recommendations directly to WDBC and DCC in relation to how the community and businesses could be assisted, including the Reallocation of Roadspace for Active Travel initiative
- To make recommendations in regard to the Strategic Plan, if necessary

Reporting

This is a non-decision making group who shall report to meetings of the full Council or Policy & Resources Committee as and when necessary.

The group will be reviewed after 12 months of conception (June 2021)

Task & Finish Group – A group with a clear time frame whose remit is to investigate options and report recommendations to the Council or Committee as designated

Working Group – A group without a clear end date whose remit is to investigate options and report recommendations to the Council or Committee as designated