

Okehampton Town Council Budget 2021/2022 - Draft Budget V2

Property

Note **Expenditure**

		Actual	Budget	Actual	Projected	Budget	Budget	Budget	Code	
		2019/20	2020/21	30/09/2020	2020/21	2021/22	2022/23	2023/24		
1	Salaries & pensions	21681	25500	8986	25500	26265	27053	27865	4001	201
2	Non Domestic(Business) Rates	6699	7000	6961	6961	7170	7386	7608	4011	201
2	Non Domestic (Business) Rates	2648	3000	3094	3094	3187	3283	3382	4011	202
	Water Charges	211	3500	105	500	500	600	600	4012	201
	Water Charges	7930	6000	3260	6500	6500	6500	6500	4012	202/3
	Gas & Electricity	3043	3600	1274	3000	3600	3650	3700	4014	201
	Gas & Electricity	801	2000	508	1500	2000	2050	2100	4014	202
	Gas & Electricity	2832	2200	723	1700	2200	2250	2300	4014	203
3	Insurance	2543	2600	2580	2580	0	0	0	4025	201
3	Insurance	3900	4000	4050	4050	0	0	0	4025	202
3	Insurance	2902	3000	3833	3833	0	0	0	4025	203
	Equipment Insp & Servicing	23163	3000	3209	5000	5000	5050	5100	4037	201
	Legal & Professional	1100	4000	1387	4000	4000	4000	4000	4055	201
	Licensing (PRS, Events etc)	757	800	459	459	800	800	850	4059	202
	Clothing/PPE	56	80	0	50	80	80	90	4068	201
	Cleaning	822	1000	337	1000	1000	1000	1100	1049	201
9	General Maintenance	3762	7000	644	3000	7000	7000	7100	4150	201
9	General Maintenance	3749	7000	231	3000	7000	7000	7100	4150	202
9	General Maintenance	519	2000	550	1000	2000	2000	2100	4150	203
8	External Decoration CH/MH/LMH					5000				
3	Fairplace WCs - Insurance	289	260	133	133	0	0	0	4025	311
	Fairplace WC's - Inspections	935	0	0	0	0	0	0	4037	311
	Fairplace WCs - cleaning & supplies	0	7000	3020	7000	7250	7500	8000	4149	311
	Fairplace WCs - repairs & maint.	1977	1500	405	1500	1500	1500	1600	4150	311
	Fairplace WCs - Water	1411	3000	456	2000	3000	3050	3100	4012	311
	Fairplace WCs - Electricity	565	1000	264	600	600	1050	1100	4014	311
4	Ear Marked Reserves (see attached)		1000	1000	1000	1500	0	0		
	Market Street Toilets	4045	11500	2204	10000	10000	10000	10000	4015	312
	total	98340	112540	49673	98960	107152	102802	105295		
CAPITAL WORKS (PROJECTS)										
	Works (capital) - Kitchens/offices	0	2000	0	500	500	1000	1500	4402	201
	total	0	2000	0	500	500	1000	1500		
	total expenditure	98340	114540	49673	99460	107652	103802	106795		
6 Income										
	Town hall - rent	4437	4000	2150	2150	2150	4000	4000	1001	201
	Town hall - hire	1963	1500	300	200	500	1500	1500	1003	201
	Street Trader/Farm Market Income	717	500	0	0	0	500	500	1004	203
	Charter Hall - hire	7877	8600	300	500	500	8600	8600	1011	202
	Lower Market Offices	3300	4000	3300	4000	4000	4000	4000	1017	203
	Cinema recharge incl insurance	5723	5700	10577	10577	5000	5700	5700	1018	203
	Cinema Rent	13783	12500	6250	12500	12500	12500	12500	1024	203
	LM Hall - Rent	5900	5200	1300	5200	5200	5200	5200	1029	203
	Donations	0	0	0	0	0	0	0	1020	202
	Misc income	50	0	0	0	0	0	0	1080	201
	Misc income	7	0	0	0	0	0	0	1080	202
	Misc income	25	0	0	0	0	0	0	1080	311
7	Fairplace WC's Donations	1000	0	0	1200	1200	1200	1200	1020	311
	total income	44782	42000	24177	36327	31050	43200	43200		
	Tax charge / net income	53558	72540	25496	63133	76602	60602	63595		

notes

- 3% increase calculated at this time. Actual costs as at 30/09/2020 are reduced due to the pandemic
- 3% increase applied
- Recommended by Budget T&F Group that insurances are combined in one budget under Administration from 2021/22
- Earmarked Reserves - only funds required to be raised in the 2021/22 budget are shown on this sheet - see Earmarked Reserves for details
- Projected income figures for 2021/22 are low due to the uncertainty caused by the COVID19 pandemic
- Donation from OHPC towards the cost of the provision of the facility. OHPC have been requested to consider a contribution for the 2021/22 financial year
- Proposed redecoration of external woodwork (Charter Hall, Market Hall, Lower Market Hall) whilst scaffolding in place for roofing work - estimated sum only
- Consider rolling over of remaining funds at year end to 2021/22

Okehampton Town Council

Earmarked Reserves (EMR) 2021/22 - Draft V2

PROPERTY			2020/21		2021/22		2021/22		2022/23	
Notes	a/c	Detail	EMR 2020/21	Projected Year End Remaining £	Add	EMR TOTAL	Add	EMR TOTAL	Add	EMR TOTAL
1	321	Town Hall Boiler	2000	2000	1000	3000	1000	4000	1000	5000
	322	Charter Hall Foyer	2500	2500	0	2500	0	2500	0	2500
2	344	Charter Hall Toilets Refurb	10000	10000	-5000	5000	0	5000	0	5000
	348	Sinking Fund - Property Repairs TH, CH, MH	20000	20000	0	20000	0	20000	0	20000
3	352	Roof Repair/Replacement CH	95893	95893	10000	105893				
4	353	Electrical Installation - Insp, Maint & Display Energy Cert	6500	1500	500	2000	500	2500	500	3000
	354	Offices Refurbishment	2500	2500	0	2500	0	2500	0	2500
5	359	Devolved Responsibilities Contingency (e.g. public toilets)	40000	40000	0	40000	0	40000	0	40000
6	365	Charter Hall Internal Decoration	25000	25000	0	25000	0	25000	0	25000
7	366	Council Chamber Ceiling	3000	3000	0	3000	0	3000	0	3000
8	368	Charter Hall Public Address System & Projector Screen	10000	10000	-5000	5000	0	5000	0	5000
9	369	Council Chamber Public Address System & Projector Screen	1000	1000	0	1000	0	1000	0	1000
10	370	Asset Investment	100000	95000	0	95000	0	95000	0	95000
			318393	308393	1500	309893	1500	205500	1500	207000

Notes

- 1 Rebuild budget for future repairs/replacement
- 2 Toilets refurbished in 2019 by others - reduce earmarked fund to £5000 and vire remaining £5000 to Roof Replacement Project
- 3 Add £10,000 from 2 other earmarked funds, plus consider adding additional sum
- 4 Electrical repairs required in 2020-21 following recent inspections - addition in 2021-22 to rebuild for future inspections/repairs
- 5 Potential refurbishment of Fairplace public toilets in the future
- 6 Internal decoration required after roof replacement has been completed
- 7 Ceiling replacement and room redecoration
- 8 Projector and screen purchased in 2019 - reduce earmarked fund to £5000 and vire remaining £5000 to Roof Replacement Project. Sound upgrade to be considered in the future
- 9 Projector and screen purchased in 2019. address system to be considered for replacement in the future
- 10 2020/21 projected year end figure assumes agreement by full Council to invest £5000 into an energy scheme