

29 April 2014

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Tuesday 6 May 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers -

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.

- 6. Adoption of Minutes of Committees and to Receive Questions from Members Thereon -**
- 6.1** To adopt the minutes of the Policy and Resources Committee meetings held on 17 February 2014 and 17 March 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
- 6.2** To adopt the minutes of the Planning Committee meetings held on 3 February 2014, 3 March 2014 and 31 March 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
- 6.3** To adopt the minutes of the Property Committee meeting held on 10 February 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
- 6.4** To adopt the minutes of the Parks Committee meetings held on 27 January 2014 and 17 March 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
- 7. Full Council Meeting Minutes -** To receive, sign and approve the minutes of the Town Council meetings held on 3 March 2014, 31 March 2014 and the Annual Town Assembly held on 24 March 2014
- 8. Matters Arising -**
- 8.1 Simmons Homes Charity -** To elect a new trustee (copies of applications attached) and to consider re-election of a current trustee for a further period of 4 years from October 2014.
- 8.2 Investment of Funds -** Clerk/Chair to update.
- 9. Civic Diary Report -** Mayor and Deputy Mayor to report.
- 10. Destination Okehampton -** Update from Working Group.
- 11. Devon County Council Consultation -** To consider a response to information previously circulated.
- (i) County Library Service;
- (ii) Devon's Children's Centres.
- 12. Schedule of Meetings 2014-15 -** Proposed alternative schedules attached.
- 13. Members' Reports -** To receive reports from Members attending other organisations on behalf of the Council.
- (i) Dementia Awareness - Councillor Mrs J Goffey.
- (ii) Northern Parishes Links Committee - Councillors T Cummings and Mrs M McDonald.
- (iii) Okehampton Matters - Councillors M Davies, Mrs M McDonald and P Vachon.
- (iv) Okehampton Vision - Councillor P Vachon.

- (v) West Devon/Okehampton Liaison Group - Councillors M Davies, Mrs M McDonald, Mrs J Goffey and D Weekes.
- (vi) Okehampton United Charity

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

14. **Okehampton Station** - To consider a report from Devon County Council.