



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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townclerk@okehampton.gov.uk

Emma James
Town Clerk

11th January 2020

Dear Councillor

You are summoned to attend an extra ordinary remote meeting of the Parks Committee to be held on Monday 18th January 2021 at 7.45pm (or at the arising of the Property Committee meeting, whichever later)

Committee Membership consists of the following:

Cllr Marsh (Chairman)
Cllr Holt (Vice-Chairman)
Cllr Abbots
Cllr Button
Cllr Ireland
Cllr Jessop

Cllr Yelland (Mayor)
Cllr Leech (Chairman, Planning)
Cllr Goffey (Chairman, Property)
Cllr Tolley (Chairman, Policy & Resources)

Join Zoom Meeting

<https://us02web.zoom.us/j/88084572357>

Meeting ID: 880 8457 2357

Passcode: 936451

Dial by your location

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

Meeting ID: 880 8457 2357

Passcode: 936451

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Matters Arising** – Items for consideration or noting as required:
 - 4.1 **Hanging Basket Competition** – To resolve to approve the competition prizes as follows: 1st three month Simmons Park parking permit, 2nd £15, 3rd £5
5. **Clapps Wood Tree Inspection** – To note the recent inspection report identifying a high level of ash tree dieback and the need for a number of trees to be felled. A sycamore tree needing urgent attention was also identified and has been felled.
6. **Shed to the Rear of The Rock** – To receive a report from the Clerk in relation to the roof of the structure and resolve to agree the long-term use of the shed by the resident
7. **Phone Box** – To resolve the use of the recently installed phone box
8. **Easter Events** – To consider and resolve agreement to the holding of an Easter trail in accordance with the outline provided by the Admin Officer
9. **Cemetery Management** - To receive a report from the Clerk and resolve actions as necessary in order to progress the bringing of the management in-house

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

10. **Simmons Park Bridge and Pillbox Inspections** – To consider quotations received and resolve to appoint a contractor to undertake structural inspections of the footbridges and Pillbox in Simmons Park
11. **Exclusive Right of Burial Application** – To consider and resolve to approve the application