

20 May 2014

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Tuesday 27 May 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell  
Town Clerk

### **AGENDA**

**Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To approve and sign the minutes of the Policy and Resources Committee meeting held on 14 April 2014.
5. **Matters Arising** -
  - 5.1 **Investment of Town Council Funds** - Clerk to update.
  - 5.2 **Merlin Cinema Rent Deposit** - Clerk to update.
6. **Financial Year End** - To note and agree the accounts as at 31 March 2014.

7. **Grant Aid** - To receive applications for financial assistance from the following organisations.
- 7.1 **Okehampton Battle of the Bands and The Party in the Park:**
- (i) Annual application for grant aid of £500.
  - (ii) Providing charge-free use of Charter Hall for the Battle of the Band Heats.
  - (iii) Providing charge-free use of Simmons Park for The Party in the Park (Friday 1 August - Saturday 2 August) - referred to Parks Committee on 19 May 2014.
  - (iv) Funding waste bins for the disposal of rubbish.
  - (v) Funding temporary events licences on 25 June, 2 July and 9 July at Charter Hall.
- 7.2 **Okehampton Community Recreation Association (OCRA)** - Request £1,000 for Okehampton Sports and Fitness Festival 3-13 July 2014.
- 7.3 **Okehampton Museum** - Request for release of funds £3,500.
- 7.4 **Okehampton Tourist Information Service** - Request for release of funds £1,500.
8. **Payment in Connection with Roof Flooding £235 (28 March 2014)**
9. **Parking Permits** -
- (i) Terms & Conditions.
  - (ii) Renewal of Greenkeeper's Permit (Bowling Club Simmons Park).
10. **Policy Regarding use of Town Council Logo**
11. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Chamber of Trade - Councillor Mrs Marsh.
  - (ii) CAB - Councillor Leech.
  - (iii) Fairtrade - Councillor Mrs Goffey.
  - (iv) Okehampton Carnival Committee - Councillor Mrs Yelland.
  - (v) Okehampton College Community Forum - Councillor Leech.
  - (vi) Okehampton & District Community Transport Group - Councillor Mrs McDonald.
  - (vii) DALC - Clerk.

## **PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

12. **Staffing implications pursuant to change of office hours**