

**Minutes of a Remote Okehampton Town Council Extra Ordinary Parks Committee  
Meeting held on Monday 18<sup>th</sup> January 2021 at 8.06pm**

**Committee Members Present:** Councillor C Marsh (Chairman)  
Councillor J Yelland (Mayor)  
Councillor J Goffey (Chairman, Property)  
Councillor T Leech (Chairman, Planning)  
Councillor B Tolley (Chairman, Policy & Resources)  
Councillor T Abbots  
Councillor C Holt  
Councillor P Jessop

**Other Members Present:** Councillor D Sanger  
Councillor D Travers

**In Attendance:** Mrs E James (Town Clerk)  
Abi Horn

		<b>Action</b>
<b>596</b>	<b><u>Apologies for Absence</u></b> – None. Cllr’s Button and Ireland who were members of the Committee were not present.	
<b>597</b>	<b><u>Deferment of Business</u></b> – None	
<b>598</b>	<b><u>Members’ Questions</u></b> – None	
<b>599</b>	<b><u>Matters Arising</u></b> –	
<b>599.1</b>	<b><u>Hanging Basket Competition</u></b> – On the proposition of Cllr Marsh, seconded Cllr Leech it was <b>RESOLVED</b> to approve the prizes; 1 <sup>st</sup> three-month Simmons Park parking permit for a specified vehicle, 2 <sup>nd</sup> £15, 3 <sup>rd</sup> £5	Clerk
<b>600</b>	<b><u>Clapps Wood Tree Inspection</u></b> – It was noted that the recent inspection had identified significant ash tree dieback; 60% of the trees in the area were ash, all of which were diseased. Other trees would be at risk following felling and the impact on them from being more exposed to the environment.	
<b>601</b>	<b><u>Shed to the rear of The Rock</u></b> – Cllr’s Goffey, Marsh and Yelland declared personal interests being Trustees of Simmons Homes.  The Clerk reported that the roof of the shed contained asbestos and required removal. On the proposition of Cllr Leech, seconded Cllr Tolley it was <b>RESOLVED</b> that the roof be replaced with a similar material and as such planning permission would not be required.  On the proposition of Cllr Leech, seconded Cllr Jessop (3 abstentions) it was <b>RESOLVED</b> to agree the long term use of the shed by the tenant of the property, to be reviewed at the end of each tenancy, and that the occupant/Simmons Homes maintained the structure.	Clerk
<b>602</b>	<b><u>Phone Box</u></b> – The restored BT phone box had been sited in Simmons Park adjacent to Jubilee Bridge. It was <b>agreed</b> that it would be used for notices and as a lost and found point.	

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**603**     **Easter Events** – Two Easter trails, one in the park and the other in the town, as proposed by the Admin Officer were considered. On the proposition of Cllr Goffey, seconded Cllr Jessop it was **RESOLVED** to approve both trails, to charge £0.50p per sheet which would include both events and a prize for each completed sheet. Clerk

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**604**     **Cemetery Management** – An update in relation to the bringing of the management of the Cemetery in-house was provided by the Clerk. It was noted the working group were next meeting on 21<sup>st</sup> January and a package including policies, documentation and other recommendations for approval would be included on the next meeting of the Policy & Resources Committee.

**PART TWO ITEMS**

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Leech, seconded by Cllr Goffey.

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| <p><b>605</b>     <b><u>Simmons Park Bridge and Pillbox Inspections</u></b> – Quotations for inspections of the bridges in Simmons Park and the WWII Pillbox were considered. On the proposition of Cllr Leech, seconded Cllr Marsh it was <b>RESOLVED</b> to accept the quotation in the sum of £630. Clerk</p> | Clerk         |
| <p><b>606</b>     <b><u>Exclusive Rights of Burial Application</u></b> – On the proposition of Cllr Goffey, seconded by Cllr Yelland it was <b>RESOLVED</b> to approve the application. Clerk</p>  | Clerk         |

On the proposition of Cllr Marsh, seconded Cllr Leech, it was **RESOLVED** to exit and ratify decisions made in Part Two.

The meeting closed at 8.42pm

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**Councillor Mrs C Marsh**  
**Chairman**